



HYTHE AND DIBDEN PARISH COUNCIL

The Grove, 25 St. John's Street, Hythe, Hampshire SO45 6BZ

Serving the communities of Dibden, Dibden Purlieu and Hythe

To: Members of the Council

Mr M Bovey
Mr E Davey
Mrs J Fowler
Mr C Harrison
Mr T Johnson

ex officio

Mrs M McLean
Mr G Parkes
Mr M Short
Mr A Wade

ex officio
Chairman
Vice Chairman

AGPLN447

2 July 2015

Members of the Planning Committee

You are hereby summoned to attend the Planning Committee meeting to be held in The Grove, 25 St. John's Street, Hythe on Wednesday 8 July 2015, at 6.45 pm.

Yours faithfully

Stephanie Bennett
Clerk to the Council

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **TO NOTE ANY DECLARATIONS OF INTEREST MADE BY MEMBERS IN CONNECTION WITH AN AGENDA ITEM.**
The nature of the interest must also be specified.
3. **PUBLIC PARTICIPATION PERIOD**
4. **NOTIFICATION OF ANY OTHER URGENT BUSINESS TO BE RAISED AT THE END OF THE MEETING.**
5. **TO SIGN THE MINUTES OF THE MEETING HELD ON 10 JUNE 2015**
6. **PLANNING LISTS**
 - a. New Forest District Council received up to 1 July 2015
 - b. New Forest National Park received up to 1 July 2015
 - c. New Forest National Park Trees received up to 1 July 2015

7. **PLANNING MEETING START TIMES (AGENDA NOTES ATTACHED)**
8. **ANY OTHER BUSINESS**

ITEM 7 – AGENDA NOTES

Introduction

The purpose of this report is to highlight a request from the Council to the Planning Committee to consider whether or not it is possible to adjust the schedule/timings of its future meetings.

Background

In 2010 the Council decided to dissolve its Amenities and General Purposes and Finance Committees. The decision allows all Members to have an input into all of the business of the Council. Previously not all Members were on all committees and therefore were not privy to the decision making process of some business.

In addition the decision to change the committee structure enabled the Council to hold its main meetings (Planning and Council) on a regular day and time throughout the year therefore making Members more accessible to the public.

The Council is considering an earlier start time for its meeting which could benefit some Members and Officers especially during the winter period. As a result; it has requested the Planning Committee to consider adjusting the start time of its meetings and report back to Council with its requirements.

Currently the Planning Committee meets on every second Wednesday of the month at 6.45 p.m which is prior to the Council meeting which starts at 8 p.m.

Planning applications have an eight week statutory consultation period. However this period allows time for the application to be considered by the NFDC Planning Committee if required, therefore the timeframe from validation of an application to the Parish Council having to comment is six weeks. Occasionally due to the workload of District Council Officers there is a delay with the notification of some planning applications to the Parish Council. This sometimes means that due to the timings of the Parish Council's meetings it is necessary for this Council to ask for an extension of time of the Parish Council consultation period.

Both of the local Planning Authorities are aware of this Council's current schedule of meetings and are willing to provide extensions to the consultation time of applications if required.

Since 2010 changes have been made to the way this Council responds to planning applications. The changes were made following a request from the Planning Authorities. The result is that the Parish Council's Planning Committee's responses to the consultation process have become more concise and accurate resulting in less applications being considered by the District Council's Planning Committee.

In order to understand the workload of this committee the following tables are an analysis of the number of meetings, their duration and the number of members of the public who attended meetings during the years 2014/15 and 2013/14.

2014/15

| DATE/MONTH | START TIME | DURATION (H/M) | PUBLIC |
|-------------------|-------------|----------------|-----------|
| 29 May 2015* | 10:30 a.m.* | 1:45* | NONE |
| 27 April 2015 | 10:30 a.m | 1:05 | NONE |
| 08 April 2015 | 18:45 p.m | 0:45 | 2 |
| 11 March 2015 | 18:45 p.m | 1:05 | 1 |
| 11 February 2015 | 18:45 p.m | 0:40 | 3 |
| 14 January 2015 | 18:45 p.m | 0:48 | 5 |
| 10 December 2014 | 18:45 p.m | 0:49 | NONE |
| 12 November 2014 | 18:45 p.m | 1:10 | NONE |
| 08 October 2014 | 18:45 p.m | 1:10 | NONE |
| 10 September 2014 | 18:45 p.m | 0:29 | NONE |
| 13 August 2014 | 18:45 p.m | 0:41 | NONE |
| 09 July 2014 | 18:45 p.m | 0:50 | 1 |
| 11 June 2014 | 18:45 p.m | 1:13 | 6 |
| TOTAL: 13* | N/A | 12H:30M | 18 |

** Members will note that in 2014/15 an additional planning meeting was held on 27 April. This was due to the timing of the elections; the time required to form a new committee would have exceeded the timing of some of the consultation processes. The elections also delayed some applications being notified to this Council in time for the April meeting meaning there was a higher than normal volume of applications to be considered at the May meeting.*

2013/14

| DATE/MONTH | START TIME | DURATION (H/M) | PUBLIC |
|-------------------|------------|----------------|-----------|
| 14 May 2014 | 18:45 p.m | 0:35 | 2 |
| 09 April 2014 | 18:45 p.m | 0:36 | 1 |
| 12 March 2014 | 18:45 p.m | 1:00 | NONE |
| 12 February 2014 | 18:45 p.m | 1:00 | 1 |
| 08 January 2014 | 18:45 p.m | 1:02 | 4 |
| 11 December 2013 | 18:45 p.m | 0:47 | NONE |
| 13 November 2013 | 18:45 p.m | 1:10 | 1 |
| 09 October 2013 | 18:45 p.m | 1:10 | 1 |
| 11 September 2013 | 18:45 p.m | 1:11 | 1 |
| 14 August 2013 | 18:45 p.m | 1:18 | 10 |
| 10 July 2013 | 18:45 p.m | 1:05 | 3 |
| 12 June 2013 | 18:45 p.m | 1:13 | 10 |
| TOTAL: 12 | N/A | 12H:07M | 34 |

Pink = Longest meeting duration

Blue = Shortest meeting duration

The analysis suggests that the current allotted time of one hour 15 minutes is adequate to manage the current workload of the Planning Committee, however if a complex application or a significant planning issue arises it may be necessary to schedule an ad hoc meeting.

Options

In order to answer the request from the Council there are some suggested options which could be considered.

Option 1

Maintain the current schedule

Option 2

Consider an earlier start time (18.15) which would allow Council meetings to start at 19.30

Option 3

Consider moving the day of the monthly meetings with a start time of 18.30

Members' views are requested in order that a response can be made to the Council in August 2015.

PARISH APPLICATIONS FOR HYTHE AND DIBDEN: 4 JUNE - 1 JULY 2015

- 1 App No: 15/10698 Full Planning Permission 21/05/2015**
Applicant(s): Mr Dunlop
Agent:
Proposal: Roof alterations in association with first floor extension; front and rear dormers and rooflight; Juliette balcony; fenestration alterations
Site: 3 GOLDEN HIND PARK, HYTHE, SO45 5BR
- 2 App No: 15/10721 Full Planning Permission 27/05/2015**
Applicant(s): Owners/Occupiers
Agent: Waterside Blinds
Proposal: Awnings to south west elevation
Site: HAVEN COURT, SOUTHAMPTON ROAD, HYTHE, SO45 5DA
- 3 App No: 15/10756 Advertisement Consent 22/05/2015**
Applicant(s): Esso Petroleum Co. LTD
Agent: The Premier Group
Proposal: Various petrol pump signage (Application for Advertisement Consent)
Site: DIBDEN PURLIEU SERVICE STATION, BEAULIEU ROAD, DIBDEN PURLIEU, SO45 4JH
- 4 App No: 15/10768 Full Planning Permission 26/05/2015**
Applicant(s): Mr & Mrs Fletcher
Agent: Sanders Design Services Ltd
Proposal: Single-storey rear, side and front extension; lantern roof light; roof lights
Site: GRAYLINGS, SOUTHAMPTON ROAD, HYTHE, SO45 5AA
- 5 App No: 15/10758 Full Planning Permission 02/06/2015**
Applicant(s): Mrs Bailey
Agent: Mr Huggett
Proposal: Attached house; access
Site: 1 BUTTS ASH AVENUE, HYTHE, SO45 3RB
- 6 App No: 15/10361 Full Planning Permission 10/06/2015**
Applicant(s): Mr Bell
Agent:
Proposal: Use of land as residential curtilage; retention of 2.5m boundary wall, fence and trellis; gates
Site: 7 ELIZABETH GARDENS, DIBDEN PURLIEU, SO45 4NF
- 7 App No: 15/10751 Full Planning Permission 10/06/2015**
Applicant(s): Burton Property Ventures Ltd
Agent: Luken Beck mdp Ltd
Proposal: Development of 45 affordable dwellings comprised: 1 three-storey block of 8 flats; 3 terrace of 4 houses; 1 terrace of 3 houses; 9 pairs of semi-detached houses; 4 detached houses; access, roadways & footpaths; parking; public open space; allotments; landscaping and associated works
Site: Land adjacent to FOREST LODGE FARM, FAWLEY ROAD, HYTHE, SO45
- 8 App No: 15/10791 Full Planning Permission 09/06/2015**
Applicant(s): Mr Coates
Agent: Building Plans & Estimating
Proposal: Extend dormer; balcony
Site: 49 FAIRVIEW DRIVE, HYTHE, SO45 5GX

- 9 App No: 15/10853 Full Planning Permission 17/06/2015**
Applicant(s): Orchard Junior School
Agent:
Proposal: 3 log cabins for use as classrooms
Site: **ORCHARD COUNTY JUNIOR SCHOOL, WATER LANE, DIBDEN PURLIEU, SO45 4SB**
- 10 App No: 15/10567 Full Planning Permission 19/06/2015**
Applicant(s): Mr Anderson
Agent:
Proposal: Replacement of external staircase; extend balcony
Site: **CLOUDS, ROMAN ROAD, DIBDEN PURLIEU, SO45 4QJ**
- 11 App No: 15/10857 Full Planning Permission 17/06/2015**
Applicant(s): Mr Hatch
Agent: Sanders Design Services Ltd
Proposal: Retention of outbuilding
Site: **41 MALWOOD ROAD, HYTHE, SO45 5FG**
- 12 App No: 15/10177 Proposed Legal Agreement - Re-Consultation**
Applicant(s):
Agent:
Proposal: 2 retail units; 3 flats; balconies; roof terraces; cycle and bin store; (Outline Application with details only of appearance, layout & Scale)
Site: **50 PYLEWELL ROAD, HYTHE, SO45 6AQ**

NEW FOREST NATIONAL PARK APPLICATIONS - 4 JUNE - 1 JULY 2015

- 1 App No: 15/00436**
Applicant(s): Mr & Mrs Cornish
Agent: Mr Sanders
Proposal: First floor extension; summer house; extension to existing outbuilding to form car-port
Site: **GOLF COTTAGE, MAIN ROAD, DIBDEN, SO45 5TB**
- 2 App No: 15/00489**
Applicant(s): Mr M Eve
Agent: Mr R Stummer
Proposal: Two storey side extension; detached garage
Site: **FOXHILLS COTTAGE, MAIN ROAD, DIBDEN, SO45 5TB**

PARISH TREE APPLICATIONS FOR: HYTHE AND DIBDEN 4 JUNE - 1 JULY 2015

The Committee is recommended to accept the advice of the New Forest National Park's Arboriculturist

- 1 **TPO/ 15/0514**
Proposal: Fell 1 Oak
Site: 15 TAMAR GROVE, HYTHE, SO45 5XE
- 2 **TPO/15/0527**
Proposal: Silver Birch in the front garden - Fell. Silver Birch in the rear garden - Reduce branches overhanging shed by approx. 2 - 3 metres. 2 x Ash in front garden - Reduce branches on one side by approx. 2 - 3 metres. Oak - Reduce overhanging branches by approx. 6 - 8 metres
Site: 24 THE BRACKENS, DIBDEN PURLIEU, SO45 5RY
- 3 **TPO/15/0548**
Proposal: Fell 1 Beech
Site: BUTTSASH WOOD AT REAR OF 29 FOXBURY CLOSE, HYTHE, SO45 3LB
- 4 **TPO/15/0563**
Proposal: Prune 1 Oak
Site: 62 FOXTAIL DRIVE, DIBDEN PURLIEU, SO45 4NZ
- 5 **TPO/15/0567**
Proposal: T1 - Oak - Remove the 2 x lowest lateral limbs that extend over the garage roof and garden back to the main stem. Reduce back the 8 x selected branches by 1 metre back to suitable growth points
Site: 53 HEATHERSTONE AVENUE, DIBDEN PURLIEU, SO45 4LJ
- 6 **TPO/15/0581**
Proposal: Fell 1 Oak, 1 Beech and 1 Willow. Prune 1 Birch and 1 Beech.
Site: ORESTONE COPSE, DIBDEN
- 7 **TPO/15/0584**
Proposal: Fell 1 Willow and 1 Sorbus. Prune 1 Oak tree
Site: ORESTONE COPSE (ADJACENT TO PENNINE GARDENS), HYTHE
- 8 **TPO/15/0596**
Proposal: Fell 2 Maples, 1 Birch and 1 Willow. Coppice 1 Hazel. Prune 1 Beech
Site: WOODLAND TO SOUTH OF OAKLANDS WAY, DIBDEN
- 9 **TPO/15/0597**
Proposal: Fell 1 Beech tree
Site: JUNCTION OF BLUEBELL GARDENS AND LYTTON ROAD, HYTHE
- 10 **TPO/15/0598**
Proposal: Fell 4 Willows and 1 Beech. Prune 1 Oak and 1 False Acacia
Site: WOODLAND AREA NORTH OF OAKLANDS WAY, HYTHE
- 11 **TPO/15/0612**
Proposal: Fell two Birch trees. 1 Birch tree
Site: WOODLAND BETWEEN MORRIS CLOSE AND FLETCHER CLOSE, HYTHE
- 12 **TPO/15/0614**
Proposal: Prune 1 Oak
Site: LAND ADJACENT TO MORRIS CLOSE, HYTHE

PLANNING DECISIONS HYTHE AND DIBDEN PARISH: 4 JUNE - 1 JULY 2015

- 1 App No: 15/10435 Full Planning Permission**
Applicant(s): Mrs Hutchinson
Agent:
Proposal: Front & rear rooflights in association with new second floor; remove chimney
Site: 35 IPLEY WAY, HYTHE, SO45 3LG
Decision: Granted Subject to Conditions
- 2 App No: 15/10482 Full Planning Permission**
Applicant(s): Oakdene Construction
Agent: Jenkins Architecture
Proposal: Fenestration alterations; render walls; zinc cladding
Site: COOPER HOUSE, 9 NEW ROAD, HYTHE, SO45 6BP
Decision: Granted Subject to Conditions
- 3 App No: 15/10487 Full Planning Permission**
Applicant(s): Professor Collins
Agent: Both Creative
Proposal: Single-storey rear extension with glass roof
Site: 18 SIR CHRISTOPHER COURT, HYTHE, SO45 6JR
Decision: Granted Subject to Conditions
- 4 App No: 15/10494 Full Planning Permission**
Applicant(s): Mr McGill
Agent: Extension Design Ltd
Proposal: Single-storey side extension; rear conservatory; new front entrance with porch
Site: 1 CORBOULD ROAD, DIBDEN PURLIEU, SO45 4JY
Decision: Granted Subject to Conditions
- 5 App No: 15/10496 Full Planning Permission**
Applicant(s): Mr Davies & Ms Burgess
Agent: Sanders Design Services Ltd
Proposal: Single-storey rear extension with roof lights
Site: SPINDLES, 32 WEST ROAD, DIBDEN PURLIEU, SO45 4RJ
Decision: Granted Subject to Conditions
- 6 App No: 15/10512 Full Planning Permission**
Applicant(s): Mr Santus
Agent: Sanders Design Services Ltd
Proposal: Single-storey front extension; roof alterations to existing front elevation
Site: KEEPERS COINS, WATER LANE, DIBDEN PURLIEU, SO45 4SB
Decision: Granted Subject to Conditions

- 7 App No: 15/10244 Full Planning Permission**
Applicant(s): Mr Barry
Agent: Sanders Design Services Ltd
Proposal: Retention of extension to garage to form garden room; flue
Site: STRAWBERRY COTTAGE, BUTTS ASH LANE, HYTHE, SO45 3QY
Decision: Refused
- 8 App No: 15/10384 Full Planning Permission**
Applicant(s): Mr & Mrs Bunday
Agent: Sanders Design Services Ltd
Proposal: Single-storey side & rear extensions; flue
Site: 5 ALEXANDRA CLOSE, HYTHE, SO45 6BB
Decision: Granted Subject to Conditions
- 9 App No: 15/10428 Full Planning Permission**
Applicant(s): Mr & Mrs Hampton
Agent: Sanders Design Services Ltd
Proposal: Roof alterations and rooflights in association with new first floor;
single-storey side and rear extension
Site: 31 MALWOOD ROAD WEST, HYTHE, SO45 5DF
Decision: Granted Subject to Conditions
- 10 App No: 15/10502 Full Planning Permission**
Applicant(s): Mr Layer
Agent: Extension Design Ltd
Proposal: Two-storey side extension; dormers and roof lights
Site: 27 NEW ROAD, HYTHE, SO45 6BN
Decision: Granted Subject to Conditions
- 11 App No: 15/10594 Variation / Removal of Condition**
Applicant(s): Mr Rencher
Agent: Archipek
Proposal: Variation of Condition 1 of Planning Permission 97/61191 to allow opening
times as: Monday-Thursday: 07:00 to 23:30, Friday-Saturday: 07:30 to 23:45,
Sunday and Bank Holidays: 07:30 to 23:00
Site: 3 ADMIRALS WAY, HYTHE, SO45 6RU
Decision: Refused
- 13 App No: 15/10605 General Permitted Development Extensions**
Applicant(s): Mr Edwards
Agent: Extension Design Ltd
Proposal: Single-storey rear extension (Prior Approval Application)
Site: 26 HEATHERSTONE AVENUE, DIBDEN PURLIEU, HYTHE SO45 4LH
Decision: GPD Approved
- 14 App No: 15/10653 Full Planning Permission**
Applicant(s): Mr Marsh
Agent: Sanders Design Services Ltd
Proposal: Single-storey front extension
Site: 13 LABURNUM CRESCENT, HYTHE SO45 3PP
Decision: Refused