

**HYPHE AND DIBDEN PARISH COUNCIL**

Minutes of the meeting of the  
Personnel Committee  
held at The Grove, St John's Street, Hythe  
on Friday 9<sup>th</sup> February, 2018 at 9.30am

**Councillors:**

- p J Binns (ex officio)
- p E Davey (Chairman)
- p M McLean (ex officio)
- p M Short
- p D Poole
- p C Harrison

**Officers in attendance**

Mr S Spencer (Deputy Clerk to the Council)

**216/17 APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**217/17 TO NOTE ANY DECLARATION OF INTEREST MADE BY MEMBERS IN CONNECTION WITH AN AGENDA ITEM**

There were no declarations made.

**218/17 MINUTES**

The Minutes of the Meeting of the Personnel Committee held on 8th December 2017 were taken as read and signed by the Chairman.

**219/17 EXCLUSION OF PRESS AND PUBLIC****RESOLVED**

That the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12 of the Local Government Act 1972.

220/17 **CONTRACT OF EMPLOYMENT**

The review of the contract of employment for the Clerk to the Council was considered.

RESOLVED

1. That the suggested amendments to the Clerks Contract of Employment be agreed.
2. The Chairman or Vice Chairman of the Council will be responsible for approving the Clerks Annual Leave requests.
3. Regular meetings to discuss any support required by the Clerk will be arranged by the Chairman or Vice Chairman of the Council in consultation with the Clerk.

The meeting closed at 10.00am.

Chairman

Date

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