

Minutes of the Meeting of Hythe and Dibden Parish Council

Held at The Parish Hall, West Street, Hythe
on Wednesday 28th March at 7.00 pm

p Maureen McLean (Chairman)
p James Binns (Vice Chairman)

Councillors:

p P Armstrong
n M Clark
p E Davey
p J Fowler
a C Harrison
a T Johnson

Councillors:

p G Parkes
p D Poole
p M Short
a A Wade
p M Wade

p = present

a = apologies

n = no apologies received

In Attendance

a Cllr B Andrews (NFDC)
a Cllr K Crisell (NFDC)
a Cllr A McEvoy (HCC)

Officers in attendance

Mrs S Bennett (Clerk to the Council)
Mr S Spencer (Deputy Clerk to the Council)
Miss C Donnelly (Minute Clerk)

2 Members of the Public

259/17 DECLARATIONS OF INTEREST AND DISPENSATIONS

There were no declarations of interest made and no requests for dispensation received.

260/17 MINUTES

Consideration was given to the Minutes of the Parish Council Meeting held on 28th February 2018.

RESOLVED that

Minutes of the Parish Council Meeting held on 28th February 2018 be agreed.

261/17 CHAIRMAN'S ANNOUNCEMENTS

The Chairman read out a letter from Chief Constable Olivia Pinkney regarding the Parish Council's offer to fund two full time PCSO positions in addition to the existing Neighbourhood Policing Team. Chief Constable Pinkney wrote that Hampshire Constabulary are not currently recruiting PCSOs therefore they are not in a position to sign for full time PCSOs, even if funded by the Parish. She would welcome further discussions on the subject, and although not ruling out the option completely, Chief Constable Pickney does not anticipate being in a position to make any different decisions on the matter for at least the next 12 months. The Chairman said that the Council may wish to review the situation and asked Members to contact the Clerk with their suggestions before the next Full Council meeting.

The Chairman passed on her heartfelt thanks to the Officers and Maintenance Team for all their hard work concerning the issues at Valleydene.

It was announced that NFDC Planning Committee had unanimously rejected Churchill's planning application for the site in South Street.

The Clerk to the Council gave an update on the current situation at Valleydene. During recent heavy rainfall, a resident sent an email to say they were in distress due to potential flooding of their home. The Maintenance Team were in attendance and continued to pump the water all day. Contractors will commence work on 9th April and there will be more information once the survey work is carried out. The Clerk reassured the Council that staff are doing all they can to relieve the stress of the residents however it is likely that some of the residents have riparian ownership responsibilities.

262/17 CRIME AND ANTI-SOCIAL BEHAVIOUR UPDATE

PC Alison Cross introduced Police Sergeant Oliver Battersby to the Council. PC Cross then read out the following report:

- Shoplifting is reduced. A potential suspect has been identified regarding meat thefts. Two school pupils were spoken to regarding another theft. There have been four public order offences, nine criminal damage offences (no patterns), no house burglaries, one drug offence and twenty reports of assaults, mainly domestic related.
- The Policing Team are aware of an increase in vehicular nuisance in Fulmar Drive. Patrols remain in place to identify offenders.
- Anti-Social Behaviour remains very low. Over the past month there have been eight anti-social behaviour related calls. No patterns have been identified and none of them were in the village centre, Navy Fields or Ewart Recreation Ground.
- PCSO Oakley has collected the four banners provided by the Parish Council for School Parking Awareness. These banners were created as part of a poster competition at Hythe Primary School. The first banner will be displayed at Hythe Primary School on 25th April 2018.

The children involved received a small gift, kindly provided by Waitrose.

- PCSO Pressey has completed the Child Sexual Exploitation presentation to all the pupils at Greenwood School.
- PCSO Oakley and PCSO Pressey have completed the Wildfire presentation on indecent images and videos to Year 9s at Applemore School. The Policing Team will continue their work to protect young people.
- The bi-monthly beat surgeries will remain in the village centre. They are well attended.
- Police have recently used the Hate Crime Hub in the Citizen's Advice Bureau to encourage residents to make use of the service regarding hate related incidents.
- Posters for Operation Sceptre, the knife crime campaign, have been displayed throughout the village to raise awareness.
- The Policing Team are joint partnership working with Cllr Dan Poole and NFDC's Enforcement Team to address the issues of parking on the Promenade. The Enforcement Team have been very supportive and have issued tickets where appropriate.

263/17 **HYTHE PIER HERITAGE ASSOCIATION**

Peter King gave an update on the Hythe Pier Heritage Association. He reported that on 2nd February 2018 their registration as a Community Benefits Society with the Financial Conduct Authority was approved. They have also become a member of Co-Operatives UK.

There are plans for an inaugural meeting where eight individuals will be nominated to form a management board. It is also proposed that all volunteers will be invited to become 'founder members'. They will be asked to pay £1 to become a shareholding member of the society. Peter King extended this invitation to the Council which accepted and paid their £1.

HPHA's application to the Bright Ideas Fund has been successful. This has funded 8 days of work and support from Financial Advisor, Helen Melia. There will also be an opportunity to make an application for a grant of £15,000. This grant would go towards the appointment of a Project Development Co-Ordinator; the Council having already set aside an additional £15,000 for this purpose.

James Percy, Chartered Accountant, has joined the group and will take responsibility for financial management and the business model. Matt Stone, Business and Marketing Specialist, has also joined the group and is working on the business plan.

The £20 Challenge campaign is currently taking place. The final day of the challenge will be celebrated on Hythe Pier on Saturday 14th April. Hythe Primary School has raised almost £1000 with their own £20 challenge and a display of their work will be at the Hythe Pier event.

264/17 **REPORTS FROM COUNTY COUNCILLORS**

Cllr Malcolm Wade reported that he met with the Care Ambassadors on 14th March along with the Director of Children's Services, the Assistant Director, other officers and another councillor. The Care Ambassadors are the young people who represent children in care and they are college age and above. The group meets regularly to discuss care issues. Cllr Malcolm Wade commented that they are a fine group of young people and a credit to the care system.

Cllr Malcolm Wade also attended the Corporate Parenting Board meeting on 26th March 2018. In this meeting they reviewed: key performance indicators, CSD care leavers and children in care updates, children in care and care leavers education and health updates, use of technology to increase the involvement of young people and care ambassadors, outcomes of the Bright Spots survey in relation to education for children in care and feedback from children in care and care leavers/care ambassadors.

Cllr Malcolm Wade was pleased to report that the project to improve the pavements along School Road will start on 3rd April 2018 and should finish by 30th April 2018.

REPORTS FROM DISTRICT COUNCILLORS

Cllr Peter Armstrong reported that three Great British Spring Clean litter picks took place in Hythe and Dibden on Saturday 17th March. At Netley View, six bags were collected, only one of which was recyclable. He also thanked the Maintenance Team for clearing broken glass on Forest Front.

At Netley View, the final roofs are being completed on the council houses. Cllr Armstrong is continuing to liaise with officers, residents and the contractors. A survey has been initiated for all residents where work has been completed to enable feedback and ensure no issues are missed before the contractors leave.

Cllr Armstrong attended the Special Educational Needs and Disabilities Information Day at Noadswood School on 24th March. He also attended a Business Breakfast event at Totton College and was asked to be Chairman of a Business group that the college is setting up.

Last month at the District Council, Cllr Armstrong attended a sub group, Cabinet, Planning briefing, Planning Committee and Environment and Scrutiny Panel. He is pleased to know that a report has been commissioned regarding expanding car park spaces in the Library car park.

Cllr James Binns informed members that the NPA are in the process of updating their Recreational Management Strategy which was first introduced, somewhat controversially, in 2010. The updated strategy will focus on improving current walking routes within the Forest, linking up cycling routes and trying to mitigate against further damage to the New Forest caused by increased levels of tourism. Cllr. Binns informed members that the strategy will acknowledge the importance of tourism to our district area, however there is understanding that by providing the tourism industry with properly earmarked recreational areas further irreversible damage to

ecology could more easily be prevented. As the Portfolio Holder for Leisure and Wellbeing, Cllr. Binns will now sit on the NPA Recreational Management panel in the next phase of discussions before a full public consultation on proposals in the summer.

Cllr. Binns reported that the District Council are in discussions with the New Forest National Park on closer working and shared services. The aim of discussions is not to outsource services from one organisation to another, but to genuinely share a resource with full funding met by both authorities, for example a shared Head of the Planning Department. NFDC have made it clear that the NPA are the preferred partner in terms of shared services for reasons of geography, economics and social shared interests. The NPA's Resources and Audit Committee will be considering NFDC's proposals within the coming weeks.

265/17 **REPORTS FROM MEMBERS ON OUTSIDE BODIES**

There were no reports submitted.

266/17 **PUBLIC FORUM**

There were no matters raised.

267/17 **QUESTIONS UNDER STANDING ORDERS 25 AND 26**

Cllr Malcolm Wade asked Cllr James Binns if NFDC is seeking to have an arrangement with the New Forest National Park Authority similar to the one they have with trees. Cllr Binns replied that it would likely be NPA staff coming to work with NFDC. Cllr Binns commented that good collaboration could be achieved to benefit everyone, including the public.

Cllr Peter Armstrong asked if the Chairman was aware that NFDC are looking at having a joint Head of Planning with New Forest National Park Authority.

268/17 **PLANNING COMMITTEE**

Consideration was given to the Minutes of the Planning Committee meeting held on 14th March 2018.

RESOLVED that

The Minutes of the Planning Committee meeting held on 14th March 2018 be agreed.

269/17 **ANNUAL PARISH MEETING**

Consideration was given to the Minutes of the Annual Parish Meeting held on 21st March 2018.

RESOLVED that

The Minutes of the Annual Parish Meeting held on 21st March 2018 be agreed.

270/17 **NEIGHBOURHOOD PLANNING**

Members considered the report of the Chairman of Neighbourhood Planning.

RESOLVED that

The Council agrees to the allocation of £5,420 from reserves to fund the shortfall in Planning Consultant's costs and other resources necessary for the completion of the Neighbourhood Plan.

271/17 **LONG SERVICE POLICY**

Consideration was given to the Long Service Policy

RESOLVED that

The Long Service Policy be agreed.

272/17 **GRANTS**

Consideration was given to the revised grant application form and guidance.

RESOLVED that

- a) The revised grant application form and guidance be agreed.
- b) The Grants Working Group to feedback to Council how the revised documents are working and if any improvements need to be made.

273/17 **THE GROVE**

The Deputy Clerk reported on the essential remedial works regarding dry rot discovered in the Council Chamber. The Council considered the recommendations.

RESOLVED that

- a) Standing Orders be suspended and the existing contractor be contracted to continue with all works related to dry rot within the area of the toilet, hallway and Council Chamber.
- b) The initial works to the toilet at a cost of £3,200 be agreed.

- c) The additional works to the toilet and hallway at a cost of £1,590 be agreed.
- d) The investigation work and disposal of waste £1,240 be agreed.
- e) The cost of the treatment for dry rot to the Council Chamber £1,000 be agreed
- f) Consultancy fees up to a maximum value of £2,000 be agreed. The report from this consultant to be considered by the Council at a future date.

274/17 **COUNCIL VEHICLES**

The report of the Deputy Clerk to the Council and the recommendations were considered.

RESOLVED that

- a) The Vehicle Strategy be agreed
- b) The purchase of an electric E-NV-200 vehicle at a cost of up to £19995.00 be agreed
- c) The cost of £560.00 for chevronning, signage and yellow highway light bar be agreed.
- d) The suspension of Standing Orders be agreed for the purchase of the NV-200 direct from West Way Nissan.
- e) The wording for the van "Keeping Hythe and Dibden clean, green and safe" and "I am a fully electric vehicle" be agreed.
- f) The vehicle to be showcased by stationing the vehicle on at least 2 events held at weekends, with staff and councillors in attendance.

275/17 **VALLEYDENE**

The report of the Clerk to the Council and the recommendations were considered

RESOLVED that

- a) Standing Order 71.2 and Financial Regulations 11.2 ii to be suspended in order to proceed with the actions below.
- b) The purchase of surveying services from David Powell Surveys Ltd at a cost of £2,855 be approved.
- c) The purchase of assistance with plant and labour at a maximum cost of £2,000 be approved.
- d) The purchase of temporary labour at a maximum cost of £1,000 be approved.

276/17 PRIVACY NOTICES

Consideration was given to the report of the Clerk to the Council.

RESOLVED that

- a) The General Privacy Notice and the Staff, Councillor and Role Holder Privacy Notice be agreed.
- b) The Clerk to the Council to be delegated to undertake all development and introduction of all systems in order that the Council fulfil the requirements of GDPR.

277/17 FINANCE 2017 – 2018

Consideration was given to the bank reconciliations for February 2018 and the Schedule of Payments for the period 1st February 2018 to 28th February 2018.

RESOLVED that

- a) The bank reconciliation for February 2018 be noted.
- b) The accounts for payment as detailed totalling £52,134.50 be agreed and paid.

The meeting closed at 8.35pm

Chairman

Date

mncou231