

HYTHE AND DIBDEN PARISH COUNCIL

Minutes of the Meeting of the
Hythe and Dibden Parish Council
held at The Grove, 25 St. John's Street, Hythe
On Wednesday 10 September 2014 at 8.00 pm

Members: *Mrs B Smith (Chairman) -- in the Chair

*Mr J Binns	*Mrs M Robinson
*Mr M Short	oMr D Smith
*Mr B Dash	*Mr A Wade
oMr R Guy	oMr M Wade
*Mr C Harrison	*Mr S Wade
*Mrs M McLean	
*Mr G Parkes	

In attendance: Mr D J Shimpe (Clerk to the Council)
Mr S Spencer (Deputy Clerk to the Council)
Mr D Melsome (Assistant Clerk)
Mrs B Edwards (Minute Clerk)

Also present: *Mr M Harris (New Forest District Councillor)
oMr P Fawkes (Hampshire County Councillor)
*P.C. Alison Cross, Hythe Police

2 Members of the Public

* Indicates attendance
o Indicates apologies for absence

102/14 **Declarations of Interest**

Graham Parkes declared an interest in item number 113/14 as he is the Chairman of Waterside Heritage which is one of the applicants. He considered the interest to be prejudicial and left the room whilst the discussion and vote took place.

Brenda Smith declared an interest in item number 113/14 as her partner volunteers at Waterside Heritage. She did not consider the interest to be prejudicial and remained in the room whilst the discussion and vote took place.

103/14 **Minutes**

Consideration was given to the Minutes of the Meeting of the Council held on 13 August 2014.

RESOLVED

That the Minutes of the Meeting of the Council held on 13 August 2014
be signed by the Chairman as correct.

104/14 **Public Forum**

PC Alison Cross, Beat Officer for Hythe and Dibden, updated Members regarding antisocial behaviour at Fairview Parade. She reported that the removal of the second bench seat has assisted in the reduction of antisocial behaviour.

Officers continue to work in partnership with other agencies to monitor the area. PC Cross has attended Applemore and Noadswood schools to talk to pupils about antisocial behaviour.

Assistance has been given by One Stop, Hythe by the provision of CCTV footage. A request has recently been made for the trees around the CCTV camera to be pruned as this restricts the view.

PC Cross promoted further partnership working to find an alternative venue for young people to meet.

Mr Kevin Weller, Manager at One Stop voiced concerns to Members about the harassment of customers using the shop by the young people who congregate outside. The young people also cause a nuisance inside the shop. Mr Weller expressed disquiet about the second bench seat being reinstated as he felt the shelter provided under the tree would encourage young people to re-congregate.

Sean Spencer, Deputy Clerk, informed Members that the bench seat is now ready to be re-installed following repairs.

Members confirmed that the bench seat should be reinstated as previously agreed. The situation will be monitored by all partnership agencies and the findings presented at the PACT meeting in January 2015.

105/14 **Chairman's Announcements**

The Chairman announced that the Annual General Meeting of the Hampshire Association of Local Councils will take place at Hartley Wintney on 4 October 2014. Neither the Chairman nor any other Member is able to attend, therefore, apologies will be sent.

A meeting of Age Concern will be held at Marchwood Village Hall on 18 September 2014. As the Chairman is unable to attend, Councillor Maureen McLean agreed to attend on behalf of the Parish Council.

106/14 **Reports of the County Councillors on County Council matters concerning the Parish**

Malcolm Wade was unable to attend the meeting but had submitted a written report. Mr Wade reported that Hampshire County Council Highways is working with the Parish Council and local traders to resolve the issues regarding street furniture in Hythe High Street.

Mr Wade has been pursuing the wish for the car park at Lepe Beach to open for 24 hours daily, suggesting a height restriction to prevent overnight stays. A response from officers dealing with the matter in more detail states that the operational and financial implications of opening the car park 24 hours a day need to be considered and why the decision was made to restrict vehicular access in the mid 1990s. There is a requirement to discuss any options with all three landowners and to consider any legal implications that may affect the current agreements and also any feasible option for opening is cost neutral. Following the conclusion of the investigation, a response is anticipated towards the end of October.

Mr Wade will be attending the Children and Young Person select committee on 12 September to discuss the call-in of the decision to go to consultation regarding reducing the funding for Short Breaks for Disabled Children and will give a report on the outcome at the next Full Council meeting.

107/14 **Reports of District Councillors on District Council matters concerning the Parish**

Chris Harrison attended the Planning Development Control Committee meeting on 10 September 2014. There were no applications within the Parish.

Mr Harrison informed Members that the Community Infrastructure Levy (CIL) will start from April 2015 when Section 106 monies will cease. CIL will be a compulsory levy from which town and parish councils will be awarded a 10% payment, increasing to 20% if there is a town or parish plan in place. Additionally, other parties such as the NHS can draw from the levy.

Hythe and Dibden currently has £58,000 of unallocated Section 106 funds which will be discussed at a future meeting between NFDC Councillors and Parish Council officers.

James Binns reported that the Shoutabout conference has been rescheduled for 24 October 2014. Mental Health will be an agenda item.

Michael Harris reported that something will be happening soon with Unit 8 at Hardley Industrial Estate which will have a positive impact on the residents of Hythe and Dibden parish. He will update Members further at a future meeting.

Malcolm Wade submitted a written report in his absence. The re-opening of Applemore Recreation Centre swimming pool has been delayed until possibly the end of October. Mr Wade has asked for a detailed response from NFDC on both the problem encountered with the swimming pool works and the reason for the delay in notifying local Councillors and members of the public of the postponement.

108/14 **Reports of Representatives on Outside Bodies**

Maureen McLean informed Members that Hythe Dementia Awareness Group has now formed a committee and meets on the last Monday of each month at Hythe Library.

The Library has also been offered as a venue for dementia sufferers and their carers to meet twice monthly, as well as a location to store documents.

The £1,000 donated by Hythe Club will be used to pay for Disclosure and Barring checks (formerly CRB checks).

It is required that 20 businesses/organisations sign up to the scheme in order for Hythe and Dibden to be awarded Dementia Friendly status, currently there are 4.

Stan Wade attended a meeting of the New Forest Consultative panel and reported that a project has been started to re-instate the wild complex of the new forest.

109/14 **Questions to District and County Councillors and Representatives on Outside Bodies arising from their reports**

Brenda Smith asked Maureen McLean if the number of organisations required to achieve Dementia Friendly status would include Dibden Purlieu. Mrs McLean responded that Dibden Purlieu would be included.

James Binns asked the Chairman if Malcolm Wade could be asked to advocate expediency of the issuing of licences required in respect of the placing of street furniture in the High Street.

110/14 **Questions under Standing Orders 25 and 26**

Brian Dash asked if the Chairman was aware that the Lunedale Road facility for Totton College, which provided outreach education for all ages, had closed and whether it would be reasonable to write to the Principal of the college to enquire how the provision would be continued. The Chairman responded by asking the Clerk to the Council to prepare a letter on her behalf.

Graham Parkes advised that the land of the Lunedale Road educational facility was under the ownership of Hampshire County Council and asked the Chairman if enquiries could be made to establish whether the land had been transferred to Totton College. The Chairman asked the Clerk to the Council to make the necessary enquiries.

111/14 **Reports of Committees**

Planning Committee – 13 August 2014

Consideration was given to the Minutes of the Planning Committee held on 13 August 2014.

RESOLVED

That the Minutes of the Planning Committee held on 13 August 2014 be received and adopted.

112/14 **Conclusion of Annual Audit 2013/2014**

The Clerk to the Council informed Members that the above agenda item had been withdrawn as the report in question had not been received from the Auditor.

RESOLVED

That a letter be sent to the Auditor expressing disquiet and the matter be progressed through the Hampshire Association of Local Councils.

113/14 Grant Applications 2014/15 – First Batch

Consideration was given to the allocation of Grant Aid.

RESOLVED

That grants be made to the following organisations for the amounts stated, from the 2014/2015 Grant Aid budget.

CAB	£1775.00
Community First Direct	£1315.00
Friends of Forest Front NR	£ 572.00
Waterside Heritage	£ 320.00
Woodland and Waterside Conservation	£ 700.00
Hythe Cricket Club	£ 300.00
Jubilee Sailing Trust	£ 500.00

114/14 Bank Reconciliation – July 2014 and Sweep Arrangement – Wages Imprest

Consideration was given to the above report.

RESOLVED that

- a) the bank reconciliation for July 2014 be noted.
- b) the Sweep Arrangement – Wages Imprest be increased to £38,000 to cover additional salary payments.
- c) Community First Direct be invited to a future meeting to give a presentation on the service delivered by the organisation.

115/14 Pylewell Precinct – Building Site

Members discussed options on how to resolve the above.

RESOLVED

That the Portfolio Holder for Planning and Transportation be invited to attend the site, along with local Members.

116/14 Litter and Public Conveniences within the Parish

Consideration was given to the above matter. Contact was made with Colin Read, Head of Environmental Services at NFDC with regard to levels of litter within the Parish. Mr Read advised that nothing significant was apparent. Some Members had also made enquiries with residents of the Parish; no complaints regarding the amount of litter or lack of toilets had been received.

RESOLVED

That an appropriate response be forwarded to the resident who raised the matter.

117/14 Maintenance of Ewart Recreation Ground

Consideration was given to the request by The Ewart Recreation Ground Charity for the Parish Council to undertake the maintenance and administration of the charity land at Ewart Recreation Ground on its behalf.

RESOLVED

That the Parish Council undertakes the maintenance and administration of the charity land at Ewart Recreation Ground.

118/14 Open and Accountable Local Government

Consideration was given to the report concerning the decision to grant a permission or licence that affects the rights of an individual and to award a contract or incur expenditure which has a material effect on the Council.

RESOLVED that

- a) The issuing of Leases and Licences continues to be dealt with by the Clerk using delegated powers.
- b) The sum of £5,000 be considered an acceptable amount as the threshold for material effect.

119/14 Proposed Netley View Community Building

Consideration was given to a report detailing discussions which have taken place with the current landowners (Exxon) to secure a lease for part of the open space adjacent to Hardley Lane for the purposes of the construction of a Community/Youth building.

RESOLVED

That further discussions with Exxon take place with a view to securing a lease for the land on the former Blackfield and Langley site in Hardley Lane adjacent to Fawley Road.

120/14 The Grove – Agreement on Building Materials

Members considered samples of facing and roofing materials to be used on an extension to The Grove for use by the Wessex Cancer Trust.

RESOLVED that

- a) The sample roof tile viewed by Members is used for the extension.
- b) Sample brick 'B' viewed by Members is used for the extension.

121/14 Signing of Documents – To authorise the signing of a 5 year sub lease for Clayfields Sports Centre between the Parish Council and Hythe and Dibden Football Club

Members considered the above request and the heads of terms included in the lease.

RESOLVED

That the Chairman and one other Member be approved to sign the lease when it becomes available.

122/14 Accounts for Payment

The Clerk submitted a schedule of accounts for payment, together with a supplementary list.

RESOLVED

That accounts as detailed totalling £63,699.51 be approved and paid.

123/14 Exclusion of the Press and Public

RESOLVED

That the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12 of the Local Government Act 1972.

124/14 Staffing Matters – Clayfields Sports Centre

Members considered the above report.

RESOLVED that

- a) The post of Clayfields Caretaker (part time) be deleted from the establishment.
- b) The current post holder is offered the post of The Grove Cleaner and the pay proposal discussed is implemented.

The meeting closed at 9.25 p.m.

Chairman

Date

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