

**HYTHE AND DIBDEN PARISH COUNCIL**

Minutes of the Meeting of the  
Hythe and Dibden Parish Council  
Held at The Grove, 25 St. John's Street, Hythe  
On Wednesday 18 May 2011 at 8 pm

Members: \*Mr D Smith (Chairman) – in the Chair

*Mr J Binns	*Mrs M Robinson
*Mr B Dash	oMr M Short
oMr R Guy	*Mrs B Smith
*Mr C Harrison	*Mr A Wade
*Mrs M McLean	*Mr M Wade
*Mr G Parkes	*Mr S Wade

\* Indicates attendance  
o Indicates apologies for absence

In attendance: Mr D J Shimpe (Clerk to the Council)  
Mr S Spencer (Deputy Clerk to the Council)  
Mrs C Patterson (Minute Clerk)

Also present: \*Mrs A McEvoy (Hampshire County Councillor)  
oMr M Harris (New Forest District Councillor)  
7 Members of the Public

Mr Smith began the meeting by thanking his fellow councillors and every member of staff for all their support over the last 2 years and stated that the council would be nothing without its exemplary staff.

1/11 **To elect the Chairman of the Council for the ensuing year**

RESOLVED

That Mrs M Robinson be elected as Chairman of the Council for the forthcoming Council year.

2/11 **To receive the Chairman's Declaration of Office**

Mrs Robinson signed her Declaration of Acceptance of Office and took the Chair.

Mrs Robinson began by thanking Mr Smith for all his work over the previous 2 years and declared that he had led a unified and happy council.

Mrs Robinson welcomed James Binns to the council and thanked Brian Uglow and Warren Binns for their service over the previous council term. It was agreed that all councillors who had not been re-elected should be thanked for their service.

3/11 **To elect the Vice Chairman of the Council for the ensuing year**

RESOLVED

That Mr A Wade be elected Vice Chairman for the forthcoming Council year.

4/11 **Declarations of Interest**

Mr Dash disclosed a personal interest in Minute 23/11 as he is a trustee of the Handy Trust. He did not consider his interest to be prejudicial and remained in the meeting for the discussion.

Mrs M McLean disclosed a personal interest in Minute 23/11 as she is a parish representative trustee of the Handy Trust. She did not consider her interest to be prejudicial and remained in the meeting for the discussion.

Mr M Wade disclosed a personal interest in Minute 23/11 as he is a parish representative trustee of the Handy Trust. He did not consider his interest to be prejudicial and remained in the meeting for the discussion.

5/11 **To appoint the following Committees**

(a) **Planning**

RESOLVED

That the following be appointed to the Planning Committee for the forthcoming Council year:-

Mr J Binns	
Mr R Guy	
Mr G Parkes	
Mr M Short	
Mrs B Smith	
Mr D Smith	
Mr M Wade	
Mrs M Robinson	ex officio
Mr A Wade	ex officio

(b) **Personnel**

RESOLVED

That the following be appointed to the Personnel Committee for the forthcoming Council year:-

Mr B Dash	
Mrs M McLean	
Mr D Smith	
Mr M Wade	
Mrs M Robinson	ex officio
Mr A Wade	ex officio

6/11 **Minutes**

Consideration was given to the Minutes of the Meeting of the Council held on 4 April 2011.

RESOLVED

That the Minutes of the Council held on 4 April 2011 be signed by the Chairman as correct.

7/11 **Public Forum**

**Traffic in Hythe**

Mr Uglow thanked everyone for their good wishes. He then stated that in his first meeting as a councillor 4 years previously the excess speed of traffic through Hythe and certain road junctions was discussed. In his opinion very little progress has been made.

An accident occurred recently between a car and a 30 foot mobile home at the pinch point close to No.1 Shore Road which left the car as a write off. This is causing concern that a similar accident could occur with some of the large lorries which use the route due to a lack of good signposting close to the village. The lack of visibility afforded to lorries also creates a hazard for cyclists and pedestrians.

The Chairman advised Mr Uglow that his concerns had been noted and previous concerns had been pursued with Highways Division.

Mr Dash stated that speed of traffic in Hythe was considered relatively low by the County Council and some lorries were necessary in the centre of Hythe to make deliveries to local shops.

It was agreed to pursue the matter.

Mr Binns

Mr W Binns thanked members for their good wishes and all the help he had received from them in his time as a councillor. He offered his services if his help is required in the future, particularly due to his experience in the charity sector, as he had enjoyed making a contribution to the community. He finished by stating that he hoped the council would continue to work together for the good of the community.

The Chairman thanked him for his kind words and stated that she felt that the parish council had always tried to uphold the interests of the residents of Hythe and Dibden.

8/11 Chairman's Announcements

The Chairman advised members that a milestone would be presented to Hythe on Saturday 4 June 2011 at 9.30 am by Mauves sur Loire Twinning Association and that it would be located in the flower bed outside the main entrance to The Grove.

9/11 Reports of the County Councillors on County Council matters concerning the Parish

Mr Dash attended a recent meeting concerning the proposed closures of Children's Centres following problems with the grants received by the County Council. There is evidence of distress caused to the mothers of children who use the centres which shows that the centres meet the needs of mothers with various family problems as well as disadvantaged families.

Highways Division are looking at ways to improve the pedestrian access under the bridge at Shore Road by using road markings etc to provide an identifiable refuge for pedestrians.

It has been decided that the plans for traffic calming measures between Challenger Way and Fern Hill were not suitable so they will have to be redone.

Plans for improvements to Claypits Lane include better street lighting and a 3m wide cycleway which will be shared by cyclists and pedestrians. It is not anticipated that any part of the road will be required for this.

10/11 Reports of District Councillors on District Council matters concerning the Parish

There were no reports.

11/11 Reports of Representatives on Outside Bodies

There were no reports.

12/11 Questions to District and County Councillors and Representatives on Outside Bodies arising from their reports

Mr A Wade asked Mr Dash whether any improvements could be made to the lighting along Shore Road.

Mr Dash responded that lighting in rural areas can be a problem as well as an asset and suggested that the Parish Council liaise with the County Council's street lighting department.

It was agreed that the Clerk should take up the matter with the County Council and members should inform him of any other areas which they feel should be included.

Mr Parkes asked Mr Dash whether it would be possible for the County Council to ensure that all road markings are completed at the same time on projects as the "Give Way" line markings at Dominy Close have not been replaced since the cycle way was put in.

13/11 Questions under Standing Orders 25 and 26

Mr M Wade asked the Chairman whether she was aware of the unique event of 3 generations of the same family sitting on the same Parish Council.

The Chairman replied that she was aware of the unusual occurrence.

**14/11 Reports of Committees****(a) Planning Committee – 4 April 2011**

Consideration was given to the Minutes of the Planning Committee held on 4 April 2011.

RESOLVED

That the Minutes of the Planning Committee held on 4 April 2011 be received and adopted.

**(b) Planning Committee – 26 April 2011**

Consideration was given to the Minutes of the Planning Committee held on 26 April 2011.

RESOLVED

That the Minutes of the Planning Committee held on 26 April 2011 be received and adopted.

**15/11 To appoint members of the Working Groups**

Consideration was given to the membership of Working Groups.

RESOLVED

That membership of Working Groups be agreed as follows:-

**Young Persons Involvement Strategy Group**

1. Malcolm Wade
2. David Smith
3. Maureen McLean
4. Alex Wade
5. James Binns

**Play Equipment Working Group**

1. Maureen Mclean
2. Mike Short
3. Chris Harrison
4. Graham Parkes
5. Alex Wade

**Parish Design Statement Group**

1. Graham Parkes
2. David Smith
3. Brian Dash

**Internal Audit Review Working Group**

1. Chair of the Council
2. Brian Dash
3. Maureen McLean
4. Alex Wade

**Grant Aid Working Group**

1. Chair of the Council
2. Brenda Smith
3. Clerk to Council

**16/11 To appoint representatives to serve on Outside Bodies**

Consideration was given to the appointment of representatives to serve on Outside Bodies.

Queries were raised over the appointments on certain Bodies as representatives had not received any recent communication from them. It was agreed to ascertain whether representatives are still required on these Bodies.

RESOLVED

That, subject to the above, the following representatives be appointed to Outside Bodies:-

1. Age Concern (New Forest East)  
Mr C Harrison
2. Butts Ash Community Association  
Mr D Smith
3. Dibden Allotments Fund  
Mr C Harrison from July 2009  
Mrs R Dash from July 2009  
Mrs Maureen McLean from July 2007
4. Friends of Forest Front  
Mr J Bennett
5. Hampshire Association of Local Councils  
Chair or Vice Chairman of Council or nominated substitute
6. Hythe and Dibden Twinning Association  
Mr A Wade
7. Hythe and Dibden Woodland and Waterside Group  
Mr D Smith
8. Hythe Youth Club Management Committee  
Mr A Wade
9. Local Representatives for Transport Liaison/Hythe Ferry User Group  
Mr R Guy  
Mr D Smith
10. New Forest Sports Council  
Mrs B Smith
11. New Forest Consultative Panel  
Mr S Wade
12. New Forest District Council Environmental Protection Liaison Committee  
Mr M Wade  
Mr R Guy
13. St Andrew's Centre Management Committee  
Mr R Guy

14. St. John's Hall Management Committee  
Mr G Parkes
15. The HANDY Trust  
Mr. M. S. Wade 3 year appointment ends 30 November 2011  
Mrs M. McLean 3 year appointment ends 30 November 2011
16. Waterside Heritage  
Mr J Bennett
17. Waterside Joint Councils Group  
Chairman or Vice Chairman of the Council  
Chairman of the Planning Committee
18. Waterside Youth Steering Group  
Mr A Wade  
Mrs M McLean  
Mrs M Robinson  
Mr M Wade
19. Association of New Forest Local Councils  
Mr M Wade  
or Chairman or Vice Chairman
20. Standards  
Mr M Short

Concern was raised that St. John's Hall Management Committee did not appear to be meeting. It was resolved that the Chairman would write to both St. John's Hall Management Committee and St. Andrew's Centre Management Committee reinstating the council's support for both organisations.

17/11 **Review of Financial Regulations and Standing Orders**

Consideration was given to a Review of Financial Regulations and Standing Orders.

It was pointed out that Paragraph 2.2 of Standing Orders should be amended to read "In any other year on any Wednesday in May"

RESOLVED

That, subject to the above, the amended Financial Regulations and Standing Orders be adopted.

18//11 **Outturn Financial Position 2010/11**

Consideration was given to the Outturn Financial Position 2010/11 and suggested allocations of additional balances.

Members were pleased to note that improvements are still being made despite a zero increase in the precept.

RESOLVED

That the anticipated Outturn Financial Position 2010/11 be noted, and the suggested allocation of additional balances be adopted.

**19/11 Future of Local Public Audit – Consultation Document**

Consideration was given to the above consultation document.

RESOLVED

That a Working Party comprising Mrs Robinson, Mr Dash and any other interested party meet on Friday 27 May 2011 to respond to the Future of Local Public Audit Consultation Document.

**20/11 Review of Council Policies**

Consideration was given to a Review of Council Policies.

It was suggested that members who are eligible for a Senior Persons Bus Pass should be encouraged to use it for travel where practical.

RESOLVED

That, subject to the above, the updated Council Policies be agreed and accepted.

**21/11 Minutes of the Parish Meeting held on 28 March 2011 (for information)**

RESOLVED

Members noted the Minutes of the Parish Meeting held on 28 March 2011.

**22/11 Consideration of Resolution of Parish Meeting in relation to “Animal Sanctuary – Frost Lane”**

Consideration was given to the adoption of the resolution concerning the Animal Sanctuary in Frost Lane.

RESOLVED

1. That New Forest District Council be asked for the transfer of the land occupied by the “Animal Sanctuary – Frost Lane”, by way of freehold or long lease, to the current occupier or another appropriate organisation.
2. That New Forest District Council be asked to amend the Sites and Development Management Development Plan to place the field in the countryside.

**23/11 Signing of Documents**

Renewal of SLA with The HANDY Trust  
Lease for Offices 4 and 4a The Grove between Council and Waterside Cancer Support Centre

RESOLVED

That authority be given to sign the documents as required by the Clerk to the Council.

**24/11 Accounts for Payment**

The Clerk submitted a schedule of accounts for payment together with a supplementary list.

Voucher 6852

A member asked for clarification on the period this contribution to the cost of the ACSOs covered.

It was confirmed that this is a quarterly charge.

General

RESOLVED

That accounts as detailed in Vouchers 6732-6856 inclusive, totalling £94918.58, be approved and paid.

The meeting closed at 9.05 pm.

Chairman

Date

mncou142