

**HYTHE AND DIBDEN PARISH COUNCIL**

Minutes of the Meeting of the  
Hythe and Dibden Parish Council  
held at The Grove, 25 St. John's Street, Hythe  
On Wednesday 14 November 2012 at 8 pm

Members: \*Mrs M Robinson (Chairman) – in the Chair

*Mr J Binns	*Mr M Short
*Mr B Dash	*Mrs B Smith
*Mr R Guy	*Mr D Smith
*Mr C Harrison	*Mr A Wade
*Mrs M McLean	oMr M Wade
*Mr G Parkes	*Mr S Wade

In attendance: Mr D J Shimpe (Clerk to the Council)  
Mrs C Patterson (Minute Clerk)  
Mr M Kendall (Maintenance and Facilities Supervisor)

\* Indicates attendance  
o Indicates apologies for absence

**165/12 Declarations of Interest**

There were no declarations of interest.

**166/12 Minutes**

Consideration was given to the Minutes of the Meeting of the Council held on 10 October 2012.

RESOLVED

That the Minutes of the Meeting of the Council held on 10 October 2012 be signed by the Chairman as correct.

**167/12 Public Forum**

There were no members of the public present.

**168/12 Chairman's Announcements**

The Chairman advised members that under the new regulations those who own a property in the Parish would have a pecuniary interest in the setting of the precept and would therefore be required to complete a Request for Dispensation form. These were provided for completion and return to the Clerk.

The Chairman read an update from NALC to the meeting in which it recommended that the precept should not be formally set until January 2013. This will allow decisions to be made following various central government announcements.

The Chairman advised members that she had been invited to attend a Civic Service in Fawley on Sunday 25 November 2012 by the Chairman of the District Council but would be unable to attend. Unfortunately no other members could take her place so it was agreed that the Clerk should decline the invitation on her behalf.

**169/12 Reports of the County Councillors on County Council matters concerning the Parish**

The County Council are to spend £13 million on providing bus tokens for residents who are over 60 years old but not yet drawing a pension and therefore in receipt of a bus pass.

Negotiations are ongoing over improvements to the Pier Transport Interchange.

A crossing is to be provided at Langdown Lawn but financial restraints preclude the addition of any form of warning lights.

An estimate of £16,000 has been given to move the cycle racks outside Waitrose in order to allow a Prohibition of Cycling Order to be introduced in the pedestrian precinct. The alternative is to paint a white line to the cycle racks to create an area which will be excluded from the area of Prohibition.

**170/12 Reports of District Councillors on District Council matters concerning the Parish**

A decision has yet to be made following the consultation on charges for Blue Badge holders.

A kerb side glass recycling collection will be introduced if central government contribute a grant towards it.

Access for All has conducted a survey of toilets in the west of the New Forest. It has concluded that there is not enough provision for children and the disabled. A proposal has been made that shops and pubs display notices offering the use of their facilities to the public without the need to make a purchase.

The District Council's Planning Committee has supported the application from Costa Coffee to extend its premises in Hythe.

The government has indicated that it will provide an interim payment if councils are able to reduce the levy on council tax benefit for those previously on 100% relief to 8.5%.

Mr Binns reported that the Wildgound School Outdoor Garden has been very successful and expressed thanks for the assistance given by the Parish Council in its construction.

The Youth Participation Forum has been revitalised and it is hoped that it will recapture the previous success.

**171/12 Reports of Representatives on Outside Bodies**

There were no reports from Representatives on Outside Bodies.

**172/12 Questions to District and County Councillors and Representatives on Outside Bodies arising from their reports**

Questions were put to Mr Dash concerning the cycle racks outside Waitrose. He confirmed that it is Department of Transport guidance that states you have to be able to cycle to a cycle rack.

The suggestion was made that an estimate of £16,000 to move some cycle racks is too high and it would be worth putting the project out to tender to see whether a local contractor could carry out the works at a more reasonable cost.

It was agreed to investigate the matter with the District Council.

Members were surprised that bus tokens were to be made available following recent changes to the bus services and Mr Dash confirmed that he had asked for a review to reinstate a bus route along Roseberry Avenue as the area is quite steep.

Mr A Wade asked Mr Dash whether it would be possible to include ferries in the county in the bus token scheme but Mr Dash stated that this has been proved not to be financially viable.

Mr Binns asked Mr Dash on behalf of a resident whether there are any plans to resurface Oak Road.

Mr Dash agreed to investigate the matter.

Mr Parkes asked Mr Harrison whether anyone had studied the layout plan for the Costa Coffee planning application to ascertain whether the tables and chairs would fit.

Mr Harrison replied that this had not been covered at the meeting.

**173/12 Questions under Standing Orders 25 and 26**

There were no questions under Standing Orders 25 and 26.

**174/12 Reports of Committees****1. Planning Committee – 10 October 2012**

Consideration was given to the Minutes of the Planning Committee held on 10 October 2012.

RESOLVED

That the Minutes of the Planning Committee held on 10 October 2012 be received and adopted.

**2. Planning Committee – 31 October 2012**

Consideration was given to the Minutes of the Planning Committee held on 31 October 2012.

**Minute 156/12**

A member asked whether any progress had been made regarding the unauthorised campervans in Shore Road.

The Clerk responded that he had raised the issue with the District Council but not yet received a response.

RESOLVED

That the Minutes of the Planning Committee held on 10 October 2012 be received and adopted.

**175/12 Internal Audit Report 2012-13 (Interim)**

Consideration was given to the Interim Internal Audit Report 2012-13.

Members commended staff on their excellent work.

RESOLVED

1. That £100,000 of reserves be moved from Barclays Bank to Lloyds Bank and invested at Lloyds Treasury Rates.
2. That the Internal Audit Report 2012-13 (Interim) be noted.

**176/12 Financial monitoring period ending 30 September 2012**

The Clerk presented the financial monitoring for the period ending 30 September 2012. Consideration was given to the variances highlighted in the report.

RESOLVED

That the financial monitoring for the period 30 September 2012 be accepted and approved.

**177/12 Consideration of Signing Armed Forces Community Covenant**

Consideration was given to signing up to the Armed Forces Community Covenant.

RESOLVED

That the Parish Council sign up to the Armed Forces Community Covenant.

**178/12 Sylvans Estate – Request to move fence**

Consideration was given to a request for assistance in relocating a boundary fence from a property owner on the Sylvans estate following a meeting between the District Council, the Parish Council and the property owner.

It was suggested that the property owner should provide any materials needed and the Parish Council contribute the labour in whatever form is most convenient. It was estimated that the job would require 2 men's labour for one day.

RESOLVED

That the Parish Council investigate whether the labour to relocate the boundary fence could be provided through the Community Payback Scheme. If this is not possible an offer of the equivalent of 2 men's pay for one day be made to cover the cost.

179/12 To receive the notes of the Clayfields Working Party

Consideration was given to the notes of the Clayfields Working Party.

The Maintenance and Facilities Supervisor updated the meeting on the current position.

RESOLVED

That the notes of the Clayfields Working Party be noted.

180/12 Allocation of Developers' Transport Contributions – Consultation Document

Consideration was given to the above document.

The Clerk advised members that the suggested further allocation for the cycle route linking Applemore to Southampton Road via Claypits Lane should read £1241.88 instead of £2238.88.

RESOLVED

That the Allocation of Developers' Transport Contributions Consultation Document be noted.

181/12 Improving Local Government Transparency Consultation

Consideration was given to the above document.

Members felt that the regulations recommended are far too rigorous for Parish Councils.

RESOLVED

That the Clerk respond to the Improving Local Government Transparency Consultation according to the views expressed by members.

182/12 Accounts for Payment

The Clerk submitted a schedule of accounts for payment, together with a supplementary list.

RESOLVED

That accounts as detailed in Vouchers 8145 – 8197 inclusive, totalling £46,070.60, be approved and paid.

The meeting closed at 8.58 pm.

Chairman

Date

12th Dec 2012

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