



HYTHE AND DIBDEN PARISH COUNCIL

The Grove, 25 St. John's Street, Hythe, Hampshire SO45 6BZ

Serving the communities of Dibden, Dibden Purlieu and Hythe

DAVID SHIMPE Clerk to the Council

Tel: (023) 8084 1411

Fax: (023) 8084 2181

email:david.shimpe@btconnect.com

To:

All Members of the Council
District and County Councillors for the Parish

AGCOU161

6 December 2012

Members of the Council

You are hereby summoned to attend the Meeting of the Council to be held in The Grove, 25 St. John's Street, Hythe on Wednesday next, 12 December 2012, at 8.00 pm.

Yours faithfully

Clerk to the Council

AGENDA

1. Apologies for absence.
2. To note any declaration of interest made by Members in connection with an Agenda item. The nature of the interest must be specified.
3. To consider and approve the Minutes of the Meeting of the Council held on 14 November 2012.
4. Public Forum – up to 15 minutes will be allowed in accordance with Standing Order 17 for the Public Forum.
5. Chairman's Announcements.
6. Reports of the County Councillors on County Council matters concerning the Parish.
7. Reports of District Councillors on District Council matters concerning the Parish.
8. Reports of Representatives on Outside Bodies.
9. Questions to District, County Councillors and representatives on Outside Bodies arising from their reports.

10. Questions under Standing Orders 25 and 26.
11. To receive and adopt the attached Minutes of the following Committees: -
 - a) Personnel 14 November 2012
 - b) Planning 14 November 2012
12. St Anne's Community Centre, Warry's Close, Hythe
13. To receive the notes of the Clayfields Working Meeting
14. Localising Support for Council Tax – Verbal Update
15. Accounts for payment.

HYTHE AND DIBDEN PARISH COUNCIL

COUNCIL MEETING 12 DECEMBER 2012

AGENDA NOTES

Item 12 St. Anne's Community Centre, Warry's Close, Hythe

A local resident will be raising concerns during the public participation period.

Item 13 To receive the notes of the Clayfields Working Party Meeting

Attached are the notes of the Clayfields Working Party held on 26 November 2012.

Members are asked to adopt the notes.

Item 14 Localising Support for Council Tax – Verbal Update

The Clerk to the Council will give a verbal update on discussions with the District Council, on the implications of the new regulations for Localising Support for Council Tax.

Minutes of Clayfields Working Group Held on Monday 26 November 2012 at 9.30 am at the Council Chamber, The Grove

Present : Councillors : Mrs. B. Smith, A. Wade, M. Wade.

Council Officers : Sean Spencer, David Melsome, Marcus Kendall

Representing Hythe and Dibden Football Club : Mr. R. Parsons

1. Apologies for Absence

An apology for absence was received from Councillor G. Parkes.

2. To receive the detailed Business Plan from Hythe and Dibden Football Club relating to the proposed move from Ewart Recreation Ground to Clayfields:

Mr. R. Parsons from Hythe and Dibden Football Club submitted the following documents to the meeting :

Background to Football Club plus proposals for Clayfields move and associated costings;

Hythe and Dibden Football Club Accounts for years 2009/2010 and 2010/2011;

Hythe and Dibden Football Club Bar Accounts for years 2009/2010 and 2010/2011;

Proposals for phasing of shared costs for repairs, utilities and insurance; from September 2013.

The Working Group were supportive of the work undertaken in producing the documents which were a good starting point. Subsequent discussion points involved the planning application for floodlighting (yet to be submitted to New Forest District Council); the architect's response in terms of producing detailed plans of the site (expected to be completed by the end of November); the future use of the facilities at Ewart Recreation Ground; and the position for the member of staff employed at Clayfields.

The meeting also discussed the lack of proposed dates for the work schedules. Mr. Parsons was keen to work on this priority item, ahead of the next meeting.

The meeting was then closed; giving members opportunity to examine the paperwork in more depth and formulate any questions that may arise ahead of the next meeting.

3. DATE OF NEXT MEETING :

To Be Confirmed – likely in Mid-January 2013.

**HYTHE AND DIBDEN PARISH COUNCIL
COUNCIL MEETING
12 December 2012
ACCOUNTS FOR PAYMENT**

Payments already made, for approval		£
8231 - 8233	Wages & Salaries	
8234	Unison	
8235	Hampshire County Council	
8236	HM Revenue & Customs	
8237	BT	
8238	Moviola Ltd	
8239	S Spencer	
8240 - 8242	Hampshire County Council	
8243	ADT Fire & Security	
8244	Gristwood & Toms	
8245	M Kendall	
8246	Japanese Knotweed Ltd	
8247	Vita Play	
8248	Fred Hurst	
8249	PC Builders	
8250	Appleton Signs	
8251	Society of Local Council Clerks	
8252	Newsquest	
8253	Emap Ltd	
8254	Travis Perkins	
8255	K Holloway	
8256	Lowes Guarding Service	
8257	Ruscrete Ltd	
8258 - 8262	Southern Water	
8263	Thorntons Communications Ltd	
	Net salaries Nov 2012)
	Union contributions Nov 2012)
	Pensions contributions Nov 2012)
	PAYE/NIC Nov 2012)
	Telephone charges Clayfields	61.92
	Film show - Nov 2012	468.75
	Anti virus software	24.99
	Stationery & cleaning materials	263.04
	Alarm repairs	187.20
	Tree work - various locations	5,466.54
	Christmas lights	35.81
	Japanese Knotweed treatment programme	648.00
	Ewart Rec surface repairs	3,074.40
	Hedge cutting	280.00
	Maintenance supplies	31.32
	Plaque	51.78
	Clerks course	156.00
	Daily Echo	8.92
	LGC annual subscription	249.00
	Maintenance supplies	63.36
	Window cleaning	150.00
	Alarm callout	44.40
	Turf	87.50
	Water charges	886.74
	Telephone charges - The Grove	122.09
	Sub-total	£35,813.84

**HYTHE AND DIBDEN PARISH COUNCIL
COUNCIL MEETING
12 December 2012
ACCOUNTS FOR PAYMENT
SUPPLEMENTARY LIST**

Payments already made, for approval

Sub-total £0.00

Payments for approval

8264 Eden Springs	Water coolers	44.78
8265 Holbury Hardware	Maintenance supplies	31.96
8266 TJM Groundwork	Maintenance work Highlands Way footpath	1,854.00
8267 - 8271 Holbury Tool Hire	Maintenance supplies	731.39
8272 Fuelgenie	Fuel for vehicles	516.58
8273 - 8274 RFA Electrical Contractors Ltd	Maintenance work	1,301.16
8275 Cobra Motor Components	Motor components	208.94
8276 - 8277 Joyners	Maintenance supplies	77.38
8278 Clarion	Telephone charges October 2012	69.25
8279 C Cousins	Parish Hall deposit refund	50.00
8280 A Smith	Parish Hall deposit refund	50.00
8281 PC Builders	Maintenance supplies	120.05
8282 - 8284 Chambers	Installation & removal of Christmas lights	6,990.00
8285 Society of Local Council Clerks	Annual membership renewal	269.00
8286 British Telecommunications	Telephone charges The Grove	109.03
8287 British Telecommunications	Telephone charges Workshop alarm	94.88
8288 - 8289 Hampshire County Council	Stationery	36.55
8290 Hampshire County Council	Parish Picture newsletter	415.00
8291 ADT	Alarm rental & maintenance	1,062.53
8292 Total Gas & Power	Gas Charges Parish Hall	258.10
8293 Newsquest	Parish Picture newsletter distribution	147.76
8294 Laserwords	Stationery	37.20
8295 New Forest District Council	Business rates December 2012	1,711.00
8296 I Anderson	Replacement work mobile phone	30.00
8297 Petty cash	Various	84.36

Sub-total £16,300.90

TOTAL £52,114.74