



# HYTHE AND DIBDEN PARISH COUNCIL

The Grove, 25 St. John's Street, Hythe, Hampshire SO45 6BZ

*Serving the communities of Dibden, Dibden Purlieu and Hythe*

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To:

All Members of the Council  
District and County Councillors for the Parish

AGCOU150

5 January 2012

## Members of the Council

**You are hereby summoned to attend the Meeting of the Council to be held in the Council Chamber, The Grove, 25 St. John's Street, Hythe on Wednesday next, 11 January 2012, at 8.00 pm.**

Yours faithfully

Clerk to the Council

## **AGENDA**

1. Apologies for absence.
2. To note any declaration of interest made by Members in connection with an Agenda item. The nature of the interest must be specified.
3. To consider and approve the Minutes of the Meeting of the Council held on 14 December 2011.
4. Public Forum – up to 15 minutes will be allowed in accordance with Standing Order 17 for the Public Forum.
5. Chairman's Announcements.
6. Reports of the County Councillors on County Council matters concerning the Parish.
7. Reports of District Councillors on District Council matters concerning the Parish.
8. Reports of Representatives on Outside Bodies.
9. Questions to District, County Councillors and representatives on Outside Bodies arising from their reports.



10. Questions under Standing Orders 25 and 26.
11. To receive and adopt the attached Minutes of the following Committees: -
  - a) Planning 14 December 2011
12. Presentation on WIFI Provision, Hythe Centre.
13. Acceptance of Tender – Exercise Equipment, Noads Way.
14. Young Sports Person of the Year Award – to appoint the Working Party.
15. Prospect Place – Flood Alleviation.
16. Accounts for payment.

HYTHE AND DIBDEN PARISH COUNCIL

AGENDA NOTES FOR THE MEETING OF THE COUNCIL

11 JANUARY 2012

**Item 12 Presentation on WIFI Provision, Hythe Centre**

One of the objectives of the Parish Council's forward plan was to investigate the possibility of providing WIFI to the centre of Hythe. A company experienced in this type of provision was approached and an evaluation was carried out in the practicality and financial implication of such a venture.

The Parish Development Officer will give a presentation on the findings of the evaluation.

Members are asked to consider whether or not to take the scheme forward.

**Item 13 Acceptance of Tender – Exercise Equipment – Noads Way**

The Parish Council has decided to install Outdoor Gym equipment at Noads Way Public Open Space (Minute no. 165/11 refers).

In order to comply with Standing Orders, tender documents were distributed to five companies. In addition an advertisement was placed in the press. The tender documents outlined the requirements of the Council and provided details of how the Council would make a decision.

The tenders received were opened in the presence of the Chairman and the Clerk to the Council.

The results are as follows –

Companies invited to tender:-

Kompan Limited  
Playground Services – Hungerford  
Caloo Limited  
**Park Leisure Limited**  
Wicksteed Leisure Ltd

The prices submitted were as follows

£10,000.00  
£9,995.00  
**£10,535.00**  
£9,441.00  
Failed to Tender

The relative specifications, safety compliances and guarantees detailed in the tender documents have been scrutinized and as a result Members are recommended to accept the tender supplied by Park Leisure Limited at a cost of £10,535.00 excluding VAT.

**Item 14 Young Sports Person of the Year Award – to appoint the Working Party**

Nominations for the Award are being sought. The closing date is Friday 10 February 2012. Members are requested to appoint a small Working Party to discuss the nominations and to decide upon a winner and to consider a way forward.

**Item 15 Prospect Place – Flood Alleviation**

Following concerns raised by a resident, the Parish Council appointed a Flood Working Party to investigate ways of alleviating flooding of the highway in Prospect Place. A Budget of £5,000.00 was allocated to implement any approved scheme (Min 19/10 refers).

Working in partnership with New Forest District Council a suitable scheme has been drawn up and approved by the working party. The scheme has received planning consent from NFDC and has been approved by the Environment Agency. As a result the remaining budget is £4782.00.

A covenant exists on the site which prevents the Council from raising the level of the ground without the written consent of an adjacent landowner. Agreement for the approved scheme has been reached however any amendments to the scheme will require further discussion.

Four civil engineering companies approved by either the Environment Agency or NFDC were contacted and a copy of the approved plan and specification were provided for costing purposes. Quotations to carry out the work vary from £6,500.00 to £11,000.00

Members are asked to note that since March 2008 and the subsequent introduction of the Parish Councils Flood Assistance Plan there have not been any incidents of flooding of the highway in Prospect Place. The plan which has been agreed with New Forest District Council allows for the distribution of sandbags to be placed along the lowest section of Prospect Place when an abnormally high tide or stormy weather is predicted.

Members are requested to decide on a way forward

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**HYTHE AND DIBDEN PARISH COUNCIL  
GENERAL PURPOSES AND FINANCE COMMITTEE MEETING  
11 January 2012  
ACCOUNTS FOR PAYMENT**

<b>Payments already made, for approval</b>		<b>£</b>
7391 Chambers Southern Ltd	Christmas lights installation & maintenance	3834.00
7392 Travis Perkins	Maintenance supplies	11.86
7393 Hampshire County Council	Stationery	11.98
7394 Hampshire County Council	Salt spreader	272.14
7395 Gristwood & Toms	Tree works	228.00
7396 New Forest District Council	Farmers Market licence	21.00
7397 Christopher Hoare Tree Services	Tree works	420.00
7398/9 PC Builders	Maintenance supplies	52.42
7400 PC Builders	Maintenance supplies	39.92
7401 Waterside Carpets	Flooring for CAB Office	1,389.00
7402 B & Q	Youth Provision Netley View	70.00
7403 Unison	Subs deductions December	)
7404/5/7 Wages & Salaries	Net salaries December	)
7406 Hampshire County Council	Pension contributions December	) 25,673.94
7408 HM Revenue & Customs	PAYE/NIC December	)
7409 Longham Garden Machinery	Machinery repairs	334.92
7410 New Forest District Council	January rates - The Grove	835.00
7411 New Forest District Council	January rates - Workshop	336.00
7412 New Forest District Council	January rates - Clayfields	212.00
7413 New Forest District Council	January rates - Parish Hall	255.00
	<b>Sub-total</b>	<b>£33,997.18</b>

**Payments for approval**

**Sub-total**      £0.00    £33,997.18