

HYTHE AND DIBDEN PARISH COUNCIL

Minutes of the Meeting of the
General Purposes and Finance Committee
held at The Grove, 25 St John's Street, Hythe
on Monday, 14 April 2008 at 8.05 pm.

Members: *Mrs M Robinson (Chairman) – in the Chair

oMr G Jones	*Mr M Short
*Mrs M McLean	*Mr D Smith
*Mr R Newell	oMr A Wade
*Mr G Parkes	*Mr M Wade

* Indicates attendance
o Indicates apologies for absence

In attendance: Mr D J Shimpe (Clerk to the Council)
Mrs C Patterson (Minute Clerk)

Also present: Mr P Vickers

606/07 **Minutes**

The Minutes of the Meeting of the Committee held on 18 February 2008, having been circulated, were taken as read and signed by the Chairman.

607/07 **Notification of any other urgent business to be raised at the end of the meeting**

There were no matters mentioned.

608/07 **Declarations of Interest**

There were no matters mentioned.

609/07 **Public Participation Period**

There were no questions from members of the public.

610/07 **Minutes of the Annual Parish Meeting held on 31 March 2008**

Consideration was given to the minutes of the Annual Parish Meeting held on 31 March 2008.

It was noted that members of the public had experienced some difficulties in hearing the proceedings via the sound system. The Clerk advised members that investigations were being made into making improvements to the sound system.

RESOLVED

That the minutes of the Annual Parish Meeting held on 31 March 2008
be noted.

611/07 **Notes of the Internal Audit Working Group**

Consideration was given to the notes of the Internal Audit Working Group and the recommendations made.

RESOLVED

That the notes of the Internal Audit Working Group be noted and the
recommendations approved.

612/07 Internal Audit Arrangements 2007/2008

Consideration was given to the action taken by the Clerk to conclude the internal audit following the sudden illness of the auditor.

RESOLVED

That the action taken by the Clerk to conclude the internal audit be approved.

613/07 Young Persons Involvement Strategy – Update

Members noted the update from the Young Persons Involvement Strategy and were pleased to learn that the Youth Club had opened a Drop In centre during the school holiday afternoons which had attracted over 200 youngsters.

614/07 Protocol for attendance of Non Committee Members at Committees

Following a six month trial period for the protocol for attendance of non committee members at committee meetings members gave consideration to its adoption in Standing Orders.

Whilst members agreed that non committee members should sit in the public area whenever possible they did not agree that only ward members should be allowed to speak on particular items. There was a general feeling that the protocol should be structured to allow the Chairman some flexibility if required.

RESOLVED

1. That the Clerk rewrite the Protocol for attendance of Non Committee Members at Committees along the lines discussed and include it for discussion on the next Council agenda.
2. That any protocol agreed be for a further period of six months.

615/07 Local Bus Services – Consultation on Supported Services

Consideration was given to the response to the consultation on Local Bus Services by Hampshire County Council.

Matters which members requested to be highlighted were the provision of late night services for young people and the possibility of the H1/H2 service being provided free on Market Day.

RESOLVED

That the Clerk and Mr Smith complete the consultation document on Local Bus Services.

616/07 Annual Review of Business Risk Assessment and Insurance Arrangements

Consideration was given to the annual review of business risk assessment and insurance arrangements.

It was agreed to investigate how other councils cover loss of earnings for councillors if an injury occurs to a councillor whilst carrying out council duties and review if necessary.

RESOLVED

That the Annual Review of Business Risk Assessment and Insurance Arrangements be agreed.

617/07 Accounts for Payment

The Clerk submitted a Schedule of Accounts for payment, together with a supplementary list.

RESOLVED

That accounts as detailed in on the Schedule of Accounts for payment and supplementary list, totalling £46,755.23, be approved and paid.

The meeting closed at 8.50 pm.

Chairman

Date

Mngpf125