

**HYTHE AND DIBDEN PARISH COUNCIL**

Minutes of the Meeting of the  
Planning Committee  
held at The Grove, 25 St. John's Street, Hythe  
on Wednesday 12 November 2014 at 6.45 pm

Members:                   \*Mr G Parkes (Chairman) – in the Chair

*Mr J Binns	*Mr D Smith
oMr R Guy	*Mr A Wade
*Mr M Short	oMr M Wade
*Mrs B Smith	

\* Indicates attendance  
o Indicates apologies for absence

In attendance:           Mr S Spencer (Deputy Clerk to the Council)  
Mr D Melsome (Assistant Clerk to the Council/Finance Officer)  
Mr M Kendall (Maintenance and Facilities Supervisor)  
Mrs B Edwards (Minute Clerk)

163/14 **Declarations of Interest**

There were no declarations of interest.

164/14 **Public Participation Period**

There were no matters raised.

165/14 **Notification of any other urgent business to be raised at the end of the meeting**

There were no matters mentioned.

166/14 **Planning Lists**

RESOLVED

1. That the comments made on the Planning Applications received up to 5 November 2014 as contained in the attached schedule be forwarded to the District Council.
2. That the comments made on the Planning Applications received up to 5 November 2014 as contained in the attached schedule be forwarded to the National Park Authority.
3. That the comments made on the Planning Application received up to 5 November 2014 as contained in the attached schedule be forwarded to Hampshire County Council.
4. That the comments made on the Tree Applications received up to 5 November 2014 as contained in the attached schedule be forwarded to the National Park Authority.

167/14 **Consultation on Revisions to Local Planning Applications**

Consideration was given to the above document and in particular the item 'Methods of Measuring Floor space' by the Royal Institute of Chartered Surveyors. Members considered that the Code of Practice is not easily accessible to the general public.

RESOLVED that the following comments be submitted to NFDC:

1. Simplified guidance notes should be provided.

2. The guidance notes should be readily available on the NFDC website.

168/14 **Planning Records**

Members considered a recommendation to dispense with bespoke software used by the Parish Council for recording planning applications, decisions and appeals as the information is stored on New Forest District Council's planning website.

RESOLVED

That the Parish Council dispenses with the bespoke planning software used for recording planning applications, decisions and appeals.

169/14 **Any other urgent business concerning the Committee**

There were no matters raised.

The meeting closed at 7.55 p.m.

Chairman

Date

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