



# HYTHE AND DIBDEN PARISH COUNCIL

The Grove, 25 St. John's Street, Hythe, Hampshire SO45 6BZ

*Serving the communities of Dibden, Dibden Purlieu and Hythe*

DAVID SHIMPE Clerk to the Council

Tel: (023) 8084 1411

Fax: (023) 8084 2181

email:david.shimpe@btconnect.com

To:

Mr J Binns  
Mr B. Dash  
Mr R. Guy  
Mr C. Harrison  
Mrs M. McLean  
Mr G. Parkes

Mrs M. Robinson  
Mr M. Short  
Mrs B. Smith  
Mr D. Smith  
Mr A. Wade  
Mr M. Wade  
Mr S. Wade

District and County Councillors for the Parish

AGCOU178

6 March 2014

## Members of the Council

**You are hereby summoned to attend the Meeting of the Council to be held in The Grove, 25 St. John's Street, Hythe on Wednesday 12 March 2014, at 8.00 pm.**

Yours faithfully

Clerk to the Council

## **AGENDA**

1. Apologies for absence.
2. To note any declaration of interest made by Members in connection with an Agenda item: The nature of the interest must be specified.
3. To consider and approve the Minutes of the Meeting of the Council held on 12 February 2014.
4. Public Forum – up to 15 minutes will be allowed in accordance with Standing Order 17 for the Public Forum.
5. Chairman's Announcements.
6. Reports of the County Councillors on County Council matters concerning the Parish.
7. Reports of District Councillors on District Council matters concerning the Parish.
8. Reports of Representatives on Outside Bodies.
9. Questions to District, County Councillors and Representatives on Outside Bodies arising from their reports.



10. Questions under Standing Orders 25 and 26.
11. To receive and adopt the attached Minutes of the following Committees: -
  - a) Planning 12 February 2014
12. Write Off.
13. Youth Ambassador's Report.
14. Accounts for payment.
15. Exclusion of Press and Public.
16. The Grove.
17. Clayfields Sports Centre – notes of the recent Working Party Meeting to follow.

**HYPHE AND DIBDEN PARISH COUNCIL**

**COUNCIL MEETING 12 MARCH 2014**

**AGENDA NOTES**

**Item 12 Write Off**

As part of the year end process and in line with Financial Regulation 10:4 a small, irrecoverable debt needs to be formally written off.

The debt is for £5.00 and relates to the balance from a hire fee for the Parish Hall and the retained deposit.

Members are requested to agree the write off.

**Item 15 Exclusion of the Press and Public**

It is proposed that the Press and Public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 Schedule 12 of the Local Government Act 1972:

**HYTHE AND DIBDEN PARISH COUNCIL  
COUNCIL MEETING  
12 March 2014  
ACCOUNTS FOR PAYMENT**

Payments already made, for approval		£
9320 Clyde and Co.	Solicitors fees	324.00
9322 Mr. D. Gillooly	Allotment Deposit refund	40.00
9323 Cruse Bereavement Care	Grant payment	250.00
9324 - 9326 Hampshire County Council	Stationery / cleaning materials	66.15
9327 Laserwords Print and Stationery Limited	Refreshments for meetings	9.49
9328 New Forest District Council	Office equipment	24.58
9329 R.T.J. Automation and Maintenance Limited	Automatic door servicing	120.00
9330 Thorntons Voice and Data	Telephone Charges - December 2013	86.46
9331 Valuation Office Agency	Clayfields report	570.22
9332 Petty Cash	Petty Cash Reimbursement	69.90
9333 Hythe Youth Club	February Half Term Drop In Sessions	300.00
9334 R.F.A. Contractors Limited	Lighting issue at Parish hall	143.76
9335 Greenham	Sandbags	61.20
9336 Netley View Youth	Refreshments for group meeting	23.97
9337 Royal Mail	Pre - payment response service	116.90
9338 Wages & Salaries	Net salaries February 2014 )	
9339 HM Revenue & Customs	PAYE/NIC February 2014 )	22974.51
9340 Hampshire County Council	Pensions contributions February 2014 )	
9341 Unison	Union contributions February 2014 )	
9342 Total Gas and Power	Workshop (D/D)	311.23
9343 Newsquest	Newspapers (D/D)	12.80
9344 Status Computers	USB Card	28.94
9345 Total Gas and Power	Charges at The Grove	1244.72
9346 Clarion Communications Limited	Telephone charges - January 2014 (D/D)	128.80
9347 Fuelgenie	Fuel for vehicles (D/D)	703.98
9348 Gristwood and Toms	Tree works January 2014	1302.32
9349 - 9351 Hampshire County Council	Stationery	6.50
9352 - 9355 Holbury Tool Hire	Maintenance items	289.78
9356 K. J. Holloway	Window cleaning at The Grove and Parish Hall	160.00
9357 Wessex Woodland Management Limited	Control works at Forest Front pond	633.60
9358 - 9359 Complete Security	Locks and keys	203.89
9360 Cleansing Service Group Limited	Empty septic tank at Workshop	164.00
9361 D.J.L. Building and Roofing	Roof repairs at The Grove	200.00
9362 Mr. K. Williamson	Refund of Allotment Deposit	40.00
9363 Ewart Recreation Ground Charity	Transfer to correct account	505.50
9364 - 9367 Churches Fire	Fire equipment annual testing - various sites	413.21
9368 Hampshire County Council	Contribution for A.C.S.O.	58693.00
9369 - 9370 Holbury Hardware Stores	Maintenance items	43.95
9371 Kompan	Play equipment replacement seat	160.20
9372 Pitney Bowes	Franking Machine Credit	413.00
9373 Pro - Line Security	Locking at Noads Way and Ewart	408.00
9374 Alan Woodward	Purchase safety glasses	150.00
9375 British Telecommunications	Alarm system - The Grove (D/D)	127.14

**Sub-total £91,525.70**