

DAVID SHIMPE Clerk to the Council

Tel: (023) 8084 1411

Ext: 207

Fax: (023) 8084 2181

email:david.shimpe@btconnect.com

To: Members of the General Purposes and Finance Committee

Mr W Binns

Mr G Jones

Mrs M. McLean

Mrs M Robinson Chairman

Mr M Short Vice Chairman

and remainder of the Council for information

Mr A Wade

Mr M Wade

Mr D. Smith (ex officio)

Mr J. Bennett (ex officio)

AGGPF140

17 November 2009

**Members of the General Purposes and Finance Committee,**

**Are hereby summoned to attend the General Purposes and Finance Committee to be held in The Grove, 25 St. John's Street, Hythe, on Monday next 23 November 2009 at 8 pm.**

Yours faithfully

Clerk to the Council

**AGENDA**

- 1 Apologies for absence.
2. To sign the Minutes of the meeting of the Committee held on 19 October 2009.
3. Notification of any other urgent business to be raised at the end of the meeting.
4. To note any declaration of interest made by Members in connection with an Agenda item. The nature of the interest must be specified.
5. Public Participation Period.
6. Discussion with Inspector Leckey from Hythe Police Station.
7. Community Safety Update.
8. Provision of SID in Fairview Drive.
9. New Forest Association of Local Council's Constitution.
10. Hampshire County Council – Local Council Questionnaire.
11. Proposed Budget 2010/11.
12. Accounts for payment.
13. Any other urgent business concerning the Committee.



**HYTHE AND DIBDEN PARISH COUNCIL**

**GENERAL PURPOSE AND FINANCE COMMITTEE**

**AGENDA NOTES FOR 23 NOVEMBER 2009**

**Item 7 Community Safety Update**

ACSO's

Following a successful joint recruitment process, it is anticipated Norman Boreham will take up his duties as one of Hythe and Dibden Parish Council's dedicated Accredited Community Safety Officer from the beginning of December. Norman will join Amy Bliss as our ACSO team.

CCTV

Due to highway issues the locations of the cameras at Fairview Parade and Dibden Purlieu shops, the camera poles have had to be relocated. It is anticipated by the time of the Committee, the remaining 5 cameras should be operational with the two repositioned cameras coming online at the beginning of December.

Members are asked to note the report.

**Item 8 Request for SID in Fairview Drive**

A resident has requested the County Council to arrange for a SID to be placed in Fairview Drive due to the speed of the traffic using the road. This request was passed on to the District Council who have responded that it would not be possible as it has a low personal injury accident record; unless the Parish Council would be willing to fund the deployment.

The cost to deploy a SID is £138 plus VAT one way, £225 plus VAT two ways. Currently there is £1300 in the road safety budget.

Member's views are requested.

**Item 9 New Forest Association of Local Councils (NFALC) – Constitution**

Attached is an email from the Secretary of NFALC along with the proposed Constitution.

In addition Nigel Clarke is preparing a proposed business plan and making suggestions on the way forward. Some of the proposals if agreed will mean the Constitution will need further amendment. In relation to the Constitution members may wish to consider the following --

Section 3 and 8 –

The funding of Association is by way of a grant from HALC. However this does not cover the costs of running the Association. Therefore it may be necessary for member Councils to make additional contribution to the running of the Association.

Section 4 –

The Clerk or topic expert as observers. Should this be "the Clerk or topic expert may address the Association meeting at the discretion of those present."

Section 5 –

Should Associate Members be allowed to vote on constitutional matters?

Section 9 –

Does there need to be an Executive Committee? Communication from the Committee has not been good in the past. What are their powers and role? The document does not make it clear. Not having an Executive Committee would save on administration, travelling etc.

Member's views are requested.

**Item 10 Hampshire County Council – Local Council Questionnaire**

Attached is a letter from Councillor Ken Thornber along with a questionnaire. The completed form has to be returned by 27 November 2009.

The Clerk to the Council has completed the sections in draft and members are asked to amend/delete or add and to agree the Council's final response.

**Item 11 Proposed Budget 2010/11**

Attached are copies of the proposed budget papers for this Committee which includes the following assumption.

**1. Income and Charges**

Where income and charges are not covered by a contractual arrangement the estimated income has been increased by 2%.

**2. Expenditure – Core**

- Salaries – The estimates reflect the manpower budget agreed at the Personnel Sub Committee on 28 September 2009.
- Insurance reflects the savings made as a result the tendering exercise carried out in the last years.
- Gas and Electric – The current contracts are due to end in September 2010. However it is anticipated that any increase will be accommodated within the existing budgets.
- Business Rates – These have been increased by 2%.
- Telephone – this estimate has been reduced to reflect savings achieved by changing supplier.

**3. Expenditure – Non Core**

- Support for Community Facilities – This budget has been reduced to 0 as there is currently £15,000 held in ear marked reserves for this project.
- Community Safety Wardens – This budget reflects the second year savings negotiated on the existing contract.

Overall the General Purposes and Finance budget has reduced by £3584.00.

Members are asked to consider the budgets and make recommendations to Council.

AGZGPF140