

DAVID SHIMPE Clerk to the Council

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To: Members of the General Purposes and Finance Committee

Mr W Binns

Mr G Jones

Mrs M. McLean

Mrs M Robinson Chairman

Mr M Short Vice Chairman

and remainder of the Council for information

Mr A Wade

Mr M Wade

Mr D. Smith (ex officio)

Mr J. Bennett (ex officio)

AGGPF139

13 October 2009

**Members of the General Purposes and Finance Committee,**

**Are hereby summoned to attend the General Purposes and Finance Committee to be held in The Grove, 25 St. John's Street, Hythe, on Monday next 19 October 2009 at 8 pm.**

Yours faithfully

Clerk to the Council

### **AGENDA**

1. Apologies for absence.
2. To sign the Minutes of the meeting of the Committee held on 21 September 2009.
3. Notification of any other urgent business to be raised at the end of the meeting.
4. To note any declaration of interest made by Members in connection with an Agenda item. The nature of the interest must be specified.
5. Public Participation Period.
6. Financial Monitoring – Period ending 30 September 2009.
7. Proposed Schedule of Meetings for 2010/2011.
8. To adopt the Minutes of the Personnel Sub Committee held on 21 September 2009.
9. To receive the notes of the Dibden Bay Working Party meeting held on 29 September 2009.
10. Hampshire Fire and Rescue Service Plan 2010-13 – Public consultation.
11. 10:10 Carbon Emissions Reduction Scheme.
12. Accounts for payment.
13. Any other urgent business concerning the Committee.

**HYTHE AND DIBDEN PARISH COUNCIL**

**GENERAL PURPOSE AND FINANCE COMMITTEE**

**AGENDA NOTES FOR 19 October 2009**

- Item 7**            **Proposed Schedule of meetings**
- A proposed schedule of Parish Council meetings is attached, Members views are requested.
- Item 8**            **To adopt the Minutes of the Personnel Sub Committee held on 21 September 2009.**
- The Minutes of the Personnel Sub Committee meeting held on 21 September 2009 are attached.
- Members are asked to adopt the Minutes.
- Item 9**            **To receive the Notes of the Dibden Bay Working Party Meeting held on 29 September 2009.**
- The notes of the Meeting held on the 29 September 2009 are attached.
- Item 10**           **Hampshire Fire and Rescue Service Plan 2010-13 Public Consultation**
- Attached is a public consultation document from Hampshire Fire and Rescue Service.
- The document outlines the service's draft objectives and priorities for the 2010-2013 periods.
- The consultation period closes on 12 December 2009.
- Member's views are requested.
- Item 11**           **10:10 Carbon Emissions Reduction Scheme**
- New Forest District Councillor Brenda Smith had previously informed the Parish Council about a national scheme which had been adopted by businesses and individuals which aims to achieve a 10% reduction in their carbon emissions by the end of 2010 (information attached).
- The Parish Council has not made the commitment however a number of areas of the Council's operations have been reviewed and ways to reduce carbon the Council's carbon footprint have been investigated.
- Road Transport
- One way of achieving a reduction in petrol and diesel consumption has been identified and has now been implemented by the Council's Maintenance Team. The daily job tasks are now looked at in order of area and where achievable all tasks set for a particular area are carried out in one visit. A good example of this is maintaining The Grove Garden where there are a number of various individual

jobs to do including litter picking, flower bed maintenance, hedge cutting, grass cutting and strimming together with cleaning of the public seats and plaques.

Previously this may have meant a number of different individual journeys throughout the working week however with better planning this is now carried out in one visit whenever possible. Initial statistics indicate a reduction in petrol of approximately 3%.

#### Electricity and Gas

Following an environmental audit at Clayfields, one of the boilers at Clayfields (which had reached the end of its useful life) has been replaced with a more efficient A rated boiler which will reduce the carbon emissions by around 30%.

Member's views are requested.

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