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To: Members of the Amenities Committee

Mr J Bennett

Vice Chairman

Mr B Uglow

Mr R Guy

Mr A Wade

Mr G Jones

Mr M Wade

(ex officio)

Mrs M McLean

Chairman

Mr D Smith

(ex officio)

Mr M Short

and remainder of the Council for information

AGAME123

2 October 2007

Dear Sir/Madam

A Meeting of the **AMENITIES COMMITTEE** will be held at **The Grove, 25 St John's Street, Hythe on Monday next, 8 October 2007, at 8.00 pm** when your attendance is requested.

Yours faithfully

Clerk to the Council

### **AGENDA**

1. Apologies for absence.
2. To sign the Minutes of the meeting held on 3 September 2007.
3. To note any declaration of interest made by Members in connection with an Agenda item. The nature of the interest must be specified.
4. Public Participation Period.
5. Notification of any other urgent business to be raised at the end of the meeting.
6. Vandalism Report – 23 August to 24 September 2007.
7. To receive an update on the tree management programme (Min 63/07 refers).
8. Accredited Community Safety Officers.
9. Update on the provision of additional fencing at Noads Way Play Area (Min 56/07 refers).



10. Hythe Skate and Ride – update (Min 188/07 refers).
11. Any other urgent business concerning the committee.
12. Exclusion of public and press.
13. To receive the details of the tender process for the provision of security patrols (Min 184/07 refers).

**HYTHE AND DIBDEN PARISH COUNCIL**

**AGENDA NOTES**

**AMENITIES COMMITTEE – 8 October 2007**

**Item 6**            **Vandalism Report –23 August to 24 September 2007.**

The following is a list of vandalism for the period shown.

**Forest Front Skate park and play area**

A children's swing seat that was located in the play area was damaged on two separate occasions this has since been repaired.

A large amount of graffiti was discovered in the play area requiring additional manpower to remove all of the offending items. The youth worker for Netley View has been informed and is investigating.

A number of glass bottles were smashed on one of skate ramps, this was removed.

Cost to the Council £45.00

**Ewart Recreation Ground**

There have been two incidents of glass being smashed in and around the play area, on both occasions the glass was removed and the area was made safe.

Cost to the Council £10.00

**Langdown Lawn Play Area**

A senior swing seat was fire damaged beyond repair. The seat has been replaced.

Cost to the Council £50.00

The total cost of vandalism for the period 23 August to 24 September - £105.00

**Comparison**

The total cost of vandalism for this financial year is £1747.02 compared to £1951.20 at the same time last year and £606.00 at the same time in the previous year.

**Item 7**            **To receive an update on the tree management programme (Minute 63/07 refers).**

Following a formal quotation process, the Council has placed an order with Christopher Hoare Tree Services to carry out all of the remedial works identified in this years tree surveys.

The costs are within the anticipated budget and all works will be completed by the end of November 2007.

Members are asked to note the report.

**Item 8            Accredited Community Safety Officers.**

Following the resignation of one of our dedicated ACSO's discussions were held between officers of the Parish and County Council and as a result Jennie Brandom and Kirstie Harding have been appointed as the Parish Council's permanent ACSO's.

Members are asked to note the report.

**Item 9            Update on the provision of additional fencing at Noads Way Play Area (Minute 56/07 refers).**

The Council has received planning consent to install the additional fencing at Noads Way Play Area. An order has been placed with the manufacturer and it is anticipated that the fence will be fitted in November.

Members are asked to note the report.

**Item 10          Hythe Skate and Ride update (Minute 188/07 refers).**

Discussions have taken place with Candy Huxham in order to determine the best location for the reinstatement of the seats within the Jones Lane Skate Park. Consultation with the park users is ongoing and the seats will be installed as soon as possible.

The Council's Maintenance Team and park users are conducting daily litter checks and in addition visual safety inspections of the equipment are undertaken.

Members are asked to note the report

**HYTHE AND DIBDEN PARISH COUNCIL**

**AGENDS NOTES**

**AMENITIES COMMITTEE – 8 OCTOBER 2007**

**To receive details of the Tender process for the provision of security patrols (Min 184/07 refers)**

As Members will recall the Parish Council has sought tenders for the provision of security patrols on Council facilities.

The companies were required to supply a price per visit for a specified number of patrols to Noads Way Play Area (1 visit per night) and Ewart Recreation Ground (4 visits per night).

The results of the tenders are as follows. Costs in brackets are the total cost of security patrols for both sites per week excluding Bank Holidays which are charged at double the normal rate by both companies

|                               |                          |                  |
|-------------------------------|--------------------------|------------------|
| <b>Mitie Security Limited</b> | <b>Failed to tender</b>  |                  |
| <b>Lowes Guarding Service</b> | <b>£ 8.00 per visit</b>  | <b>(£280.00)</b> |
| <b>Reliant Security</b>       | <b>Failed to tender</b>  |                  |
| <b>Kestrel Guards</b>         | <b>Failed to tender</b>  |                  |
| <b>LeisureSec</b>             | <b>£ 15.00 per visit</b> | <b>(£525.00)</b> |

Mitie Security and Kestrel Guards failed to tender citing reasons that they could not guarantee the service that they would provide due to their existing operational requirements in the area.

Reliant Security supplied a tender however it was received after the receipt deadline and therefore was disqualified as per standing orders.

As part of the tender requirements companies were asked to provide proof of their Security Industry Authority Approved Contractor Status. Lowes Guarding has not yet attained the status but is working towards it however there is no timeline to support this.

LeisureSec has met all of the requirements of the tender process.

**Financial implications**

For the current financial year the cost of the security patrols will be met from existing budgets. The costs for the next financial year will be included in the proposed budget for 2008/09.

The cost to employ Lowes Guarding for a further year is £15,200.00 including Bank Holidays.

The cost to employ LeisureSec for a further year is £28,500.00 including Bank Holidays.

Members are requested to discuss the report and decide on a suitable way forward.