

DAVID SHIMPE Clerk to the Council

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To: Members of the General Purposes and Finance Committee

Mr J Bennett

Mr M Short

Mr G Jones

Mr A Wade

Mr R Newell

Mr M Wade (ex officio)

Mr G Parkes Vice Chairman

Mr D Smith (ex officio)

Mrs M Robinson Chairman

and remainder of the Council for information

AGGPF119

10 July 2007

Dear Sir/Madam,

A Meeting of the **General Purposes and Finance Committee will be held at The Grove, 25 St. John's Street, Hythe, on Monday next 16 July 2007, at 8 pm**, when your attendance is requested.

Yours faithfully

Clerk to the Council

AGENDA

- 1 Apologies for absence.
2. To sign the Minutes of the meeting of the Committee held on 11 June 2007.
3. Notification of any other urgent business to be raised at the end of the meeting.
4. To note any declaration of interest made by Members in connection with an Agenda item. The nature of the interest must be specified.
5. Public Participation Period.
6. Accounts for Payment.
7. Recognition of long serving Councillors.
8. Update on Public Buildings.
 - The Grove
 - Clayfields
 - Parish Hall
 - Workshop
 - Pavilion Shore Road
9. Grant Applications 2007.
10. Financial Monitoring – Period ending 30 June 2007.

11. Proposed Protocol for Attendance of Non Committee Members at Committees
12. Review of Council's Young People Involvement Strategy
13. Updated Policy Documents
14. To consider a request from Amenities Committee for funding of temporary mobile security patrol at Ewart Recreation Ground.
15. Any other urgent business concerning the committee.

HYTHE AND DIBDEN PARISH COUNCIL

GENERAL PURPOSE AND FINANCE COMMITTEE

AGENDA NOTES FOR 16 JULY 2007

Item 7 Recognition of Long Serving Councillors

At the last meeting of the Committee it was agreed that the Clerk to the Council should investigate appropriate mementoes to recognise 20 years service as a Councillor.

Attached are details of two possible awards which could be engraved. The cost with engraving would be around £80.00 This would be paid from the Chairman's Allowance.

Member's views are requested.

Item 8 Update on Public Buildings

The Grove – No further update.

Clayfields – No further update.

Parish Hall –

The new ramp is completed except for the installation of the handrails which is due to be carried out week commencing 9 July 2007.

Workshop - No further update.

Pavilion – Shore Road –

During the wet weather the roof of the pavilion developed a leak. As a consequence the flat roof has been completely refurbished.

Members are asked to note the report.

Item 9 Grant Applications

Attached is a spreadsheet showing the grant applications received to-date. The spreadsheet also shows the grants working party recommendations.

Member's views are requested.

Item 10 Financial Monitoring – Period ending 30 June 2007

Attached is the financial monitoring information for the period ending 30 June 2007.

Member's views are requested.

Item 11 Protocol for Attendance of Non Committee Members at Committees

The Committees have always been open for non-committee members to come and listen to the business being conducted. However at the end of last year the

Council amended Standing Order so that non-committee members could address the committee.

At the last Council meeting it was agreed that a protocol should be developed to clarify how this should be implemented.

Set out is a possible protocol which could be tried for six months. After that period if it is successful, it could be included as part of the Council's Standing Orders.

Protocol.

1. A non-committee member wishing to speak at a committee meeting should inform the Chairman of the meeting of the item they wish to speak on prior to the meeting commencing.
2. The non-committee member will be allowed to address the committee immediately following the public participation period.
3. A non-committee member will only be allowed to speak once for a maximum of 3 minutes.
4. Non-committee members who are only listening to the debate should sit in the public area. Non-committee members who are to address the committee may sit at the meeting tables.

Member's views are requested.

Item 12

Review of the Council's Young People Involvement Strategy

At a previous meeting of the Amenities Committee, Members were circulated a number of letters from young people at Noadswood School. The Chairman of the Council suggested that the General Purposes and Finance Committee should undertake a review of the Council's existing strategy. It is suggested that a review group should be set up with the following terms of reference.

Membership

The Chairman of the Council
3 other members
Representative of HANDY Trust
Market Town Co-ordinator
Clerk or Deputy Clerk to the Council

Terms of reference

1. To review the Council's existing arrangements for the involvement of young people.
2. To suggest options to build on the existing arrangements and increase the level of engagement of the Council with the young people of the Parish.

Timescale

The review group to report back to the meeting of General Purposes and Finance to be held on the 15 October 2007.

Member's views are requested.

Item 13 Updated Policy Documents

Some of the existing policy statements have been reviewed and proofs are attached.

Members are asked to approve and adopt the changes.

Item 14 To consider a request from Amenities Committee for funding of temporary mobile security patrol at Ewart Recreation Ground.

At the meeting of the Amenities Committee held on 9 July 2007 it was recommended to request that the General Purposes and Finance Committee approve funding of a temporary mobile security patrol for Ewart Recreation Ground.

Member's are asked to approve the request.

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