

DAVID SHIMPE Clerk to the Council

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To:

Members of the General Purposes and Finance Committee
and remainder of the Council for information

AGGPF115

13 February 2007

Dear Sir/Madam,

A Meeting of the **General Purposes and Finance Committee will be held at The Grove, 25 St. John's Street, Hythe, on Monday next 19 February 2007, at 8 pm**, when your attendance is requested.

Yours faithfully

Clerk to the Council

AGENDA

- 1 Apologies for absence.
2. To sign the Minutes of the meeting of the Committee held on 22 January 2007.
3. Notification of any other urgent business to be raised at the end of the meeting.
4. To note any declaration of interest made by Members in connection with an Agenda item.
The nature of the interest must be specified.
5. Public Participation Period.
6. Accounts for Payment.
7. Notes of the Hythe Centre Advisory Group held on the 23 January 2007.
8. Extinguishment of Highway Rights – Land Adjoining The Pines, Byeways, Hythe.
9. Financial Monitoring – Period ending 31 December 2006.
10. Grant Applications.
11. Update on Public Buildings.
 - The Grove
 - Clayfields
 - Parish Hall
 - Workshop
 - Pavilion Shore Road

12. Community Safety Service Update.
13. Update – Market Town Health Check.
14. The Visitor Network – Promotional Video.
15. New Forest Spring Clean 2007.
16. Alternatives to OAP Garden Waste Scheme.
17. Licensing Act 2003 – Procedure for Hearings - Update.
18. Register for Licensed Public Spaces.
19. Post Office Network Consultation.
20. Revised Model Code of Conduct for Local Authority Members – Consultation Document.
21. Any other urgent business concerning the committee.

HYTHE AND DIBDEN PARISH COUNCIL

GENERAL PURPOSES AND FINANCE COMMITTEE – 19 FEBRUARY 2007

AGENDA NOTES

Item 7 Notes of the Hythe Centre Advisory Group

Attached are the notes of the Hythe Centre Advisory Group held on the 23 January 2007

Item 8 Extinguishment of Highway Rights – Land Adjoining The Pines, Byeways, Hythe

Attached is a letter from the owner of the above land asking the Council to consider the extinguishment of highway rights on the above land.

Member's views are requested.

Item 9 Financial Monitoring – Period Ending 31 December 2006

Attached is the financial monitoring information for the period ending the 31 December 2006.

Member's views are requested.

Item 10 Grant Applications

Attached is a spreadsheet showing the second set of applications received. The recommendations of the Grants working party will be given at the meeting.

Member's views are requested.

Item 11 Update on Public Buildings

The Grove

No further update

Clayfields

No further update.

Parish Hall

No further update.

Workshop

No further update

Pavilion Shore Road

No works planned.

Item 12 Community Safety Service Update

The first Community Safety open day is due to be held in the centre of Hythe on Saturday 21 April 2007. Display materials and handouts on community safety have been ordered from the Home Office. Arrangements are being made to borrow display equipment from the County Council.

Member's views are requested.

Item 13 Market Town Healthcheck

Attached is an updated report showing the current situation in relation to each section of the healthcheck. The anticipated timetable to produce and publish the resulting action plan is as follows.

May 2007 - First draft of action plan is completed.

11 June 2007 - Draft action plan is considered by General Purposes and Finance Committee.

18 June 2007 - Recommendations of General Purposes and Finance Committee considered by Council.

July 2007 - Public Consultation on plan. (Possibly during Waterside Arts Festival).

August 2007 - Feedback analysed and amended action plan produced.

10 September 2007 - Revised action plan considered by General Purposes and Finance Committee.

24 September 2007 - Recommendations of General Purposes and Finance Committee considered by Council.

October 2007 - Action plan published.

Member's views are requested.

Item 14 The Visitor Network

Attached is a leaflet from the visitor network concerning the use of a promotional video. The video runs for approximately 30 seconds and forms part of a continuous loop of other videos for a maximum of ten minutes and is broadcast on large plasma screens at Tourist information centres. Examples of the video will be available at the meeting. Currently there are opportunities to have the video made and added to the screens in the TIC's at Southampton and Lyndhurst.

The cost is based on the number of months the video is shown in the case of Southampton TIC it is £69.00 per month (March to October) and in the case of Lyndhurst it is £89.00 per month (March to October). If both options were taken the total cost would be £552 for Southampton and £712 for Lyndhurst.

Member's views are requested

Item 15 New Forest Spring Clean 2007

Attached is a letter from New Forest District Council concerning the annual spring clean. NFDC is seeking details of any groups who may wish to take part.

Member's views are requested.

Item 16 Alternatives to the OAP Garden Waste Scheme

As a result of the New Forest District Council being unable to continue with the administration of the Parish scheme the Chairman of the Council has asked if this committee could consider alternative schemes.

Member's views are requested.

Item 17 Licensing Act 2003 Procedure for Hearings

Attached is a letter from the New Forest District Council setting out the updated position on Parish Councils and their role in licensing hearings.

Member's views are requested.

Item 18 Register for Licensed Public Spaces

Representatives of the Waterside Arts Charity brought to the attention of the Clerk that it appeared possible for the Parish Council to register one or more of the open spaces/premises for entertainment on a once off basis instead of on each occasion. The Clerk has contacted the New Forest District Council who have confirmed that this is possible. A copy of the email is attached.

Members are asked to consider if and how they wish to pursue this option.

Item 19 Post Office Network Consultation

Attached is a consultation document issued by the DTI concerning the future of the Post Office Network. The closing date for comments is 8 March 2007.

Member's views are requested.

Item 20 Revised Model Code of Conduct for Local Authority Members – Consultation Document

Attached is the above document issued by the Government along with a summary of the changes which has been prepared by NALC. The closing date for comments is the 9 March 2007.

Member's views are requested.