

Information Sheet

2020-2021

Community Spirit Awards

Environmental Champion Award



1.0 INTRODUCTION

Since February 2020 the pandemic has brought many changes to the Parish and one of the most amazing is the many ways in which the community stepped up to help each other. The Parish Council wishes to continue a tradition that is a memorable and distinctive way for the community to thank and pay special tribute to the people of Hythe and Dibden whose work and efforts have shown kindness and support in this extraordinary year. These people have been key in getting the community through this difficult time and what they do and what they have achieved is an example for us all.

This year rather than have just one overall winner we want to recognise everyone equally, this means that every person nominated will be recognised with the **2020-2021 Community Spirit Award Pin**

- **Community Spirit** – this can be volunteers/neighbours/friends/family who did shopping when you couldn't get out; delivery drivers; just a neighbour who stopped by to say hello or a friend who rang to check you were OK; businesses that went out of their way to deliver goods to you etc.; people who sewed PPE; collected care packages for frontline workers; people who collected food and essentials; the list is endless and it does not matter how big or small the activity. Essentially anyone who showed kindness and support and made the last year more bearable for you.
- **Environmental Champion** – to particularly recognise someone who voluntarily keeps our Parish clean and tidy and/or undertake environmental improvement work.

2.0 WHO CAN BE NOMINATED?

You do not need to be a resident of Hythe and Dibden to be nominated for the Awards if your work is of benefit to the residents of the Parish.

No elected representative may be nominated whilst they still hold office and a person cannot self-nominate. No employee of the Council can be nominated for work undertaken whilst on contract.

There is no age limit for nomination for the Community Spirit and Environmental Champion Award.

WHO DECIDES THE AWARD?

A working group of 6 councillors has been set up to decide who should receive the awards. Those receiving an award and/or certificate will be notified by letter from the

chairman of working group and all persons making a nomination will be informed of the decision.

WHEN WILL THE AWARDS BE PRESENTED?

The presentation of the awards will be undertaken at the **Hythe of Activity Event on Saturday 7th August 2021**

3.0 WHAT IS THE DEADLINE FOR NOMINATIONS?

Nominations will be accepted until noon **Friday 9th July 2021**. All nominations received after the deadline cannot be considered.

4.0 NOMINATION GUIDELINES

The completed and signed nomination form, with the (up to) 50-word description of why the person is being nominated and any supporting materials must be submitted to the Council as one submission or pack. It is preferred that the information is submitted by email however the information can be posted or hand delivered to the Grove whereupon it will be scanned.

FORMS AND FURTHER INFORMATION

The nomination form and additional information will be available on the Council's website and to collect from The Grove as a printed pack. Further information is available by telephoning the Parish Council office on 02380 841411.

5.0 AWARDS

5.1 Coronavirus Community Spirit Award

Every nominee will receive a unique commemorative enamel pin, a letter with a citation and their name put on a board which will be displayed in the Reception in the Grove. The overall winner will receive a £20 One4All voucher.

5.2 Environmental Champion

The winner will be awarded a cup and a £20 One4all voucher, and a certificate.

All persons nominated will be presented with a certificate at the presentation event.

For further information contact the Parish Council on 02380 841411 or email:

helen.bradley@hytheanddibden.gov.uk

Hythe and Dibden Parish Council

Nomination Form

2021 Special Pandemic

Community Spirit Award and Environmental Champion Award



Please tick the box for the Award that you are nominating a person for:

Community Spirit Award

Environmental Champion Award

Details of Person being Nominated

Name	
Organisation (if appropriate)	
Address	
Post Code	
Telephone number	
E-Mail Address	
Brief (50 words max) description of the person's Community Spirit Environmental Activity	

Details of Nominator

Name	
Organisation (if appropriate)	
Address	
Post Code	
Telephone number	
E-Mail Address	
Signature of Nominator	
Date of Nomination	

Our Policy

It is the policy of Hythe and Dibden Parish Council to provide equal opportunities without regard to race, colour, religion, national origin, gender, sexual preference, age, or disability. Thank you for completing this application form and for your interest in these awards.

Information Handling

All information given, or obtained, in connection with this form will be held by Hythe and Dibden Parish Council in accordance with the Data Protection Act 1998. The information collected from this form will be used for purposes of processing your Nomination for the Community Spirit or Young Person's Endeavour Award.

Please return this nomination form and any supporting information to the Parish Development Officer:

By email to: helen.bradley@hytheanddibden.gov.uk

Or by dropping the form into The Grove, 25 St John's Street, Hythe, Southampton, SO45 6BZ marked FAO of Parish Clerk.

If you need assistance in completing the nomination or have a question further information is available at www.hytheanddibden.gov.uk or by phoning 02380 841411