

Minutes of the Meeting of Hythe and Dibden Parish Council

Held at The Grove, 25 St Johns Street, Hythe
on Wednesday 10 June, 2015 at 7.00pm

p Cllr C Harrison (Chairman)
p Cllr Mrs M McLean (Vice Chairman)

Councillors:

p P Armstrong
a J Binns
p M Bovey
p E Davey
p Mrs J Fowler
a T Johnson

Councillors:

p G Parkes
p D Poole
a M Short
a A Wade
p M Wade

p = present
a = apologies

In Attendance

Cllr Mr P Fawkes (HCC) and 2 members of the public

Officers in attendance

Mrs S Bennett (Clerk to the Council)
Mr S Spencer (Deputy Clerk to the Council)
Mrs B Edwards (Minute Clerk)

The meeting started with the suspension of Standing Orders to allow for the earlier start time.

36/15 DECLARATIONS OF INTEREST

Mr C Harrison declared an interest in item number 43/15 as he is a nominee for the National Park Parish Member Elections.

37/15 MINUTES

Consideration was given to the Minutes of the Meeting of the Council held on 14 May 2015.

RESOLVED

That the Minutes of the Council held on 14 May 2015 be signed by the Chairman as correct.

38/15 **PUBLIC FORUM**

There were no matters mentioned.

39/15 **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman requested that in future, reports from County and District Members be submitted in written form to the Minute Clerk when the reports are long and detailed.

The Chairman informed Members of a suggestion to vary the start time of the Planning and Council meetings.

RESOLVED that

- a) the Chairman of Planning will discuss the suggestion with the Planning Committee for their thoughts on the time needed for planning.
- b) the matter will be made an agenda item for the Full Council meeting in August.

40/15 **REPORTS FROM COUNTY COUNCILLORS**

Philip Fawkes informed Members that remedial works are planned for certain roads within the Furzedown area. Details had been sent via email to the relevant Ward Councillors.

Malcolm Wade reported that the Chief Executive from Hampshire County Council (HCC) will be standing down later this year and the process of appointing a successor will begin shortly.

The Boundary Commission has recommended that the number of Hampshire County Councillors will remain at 78. A consultation is currently open regarding boundaries.

Mr Wade attended the Children and Young People Select Committee on Wednesday 3rd June at which Children's Safeguarding and in particular, Child Sexual Exploitation was discussed. The Children and Young People's Plan 2015 – 2018 was reviewed which showed a number of areas where Hampshire has excelled although there are still areas to work on. A report on teenage pregnancy indicated a reduction across Hampshire; it firmly stated the relationship between social deprivation and low self-esteem with increased cases of teenage pregnancy when compared to more affluent groups. Mr Wade indicated that, within the Waterside there are two area which have high levels of deprivation.

41/15 REPORTS FROM DISTRICT COUNCILLORS

Peter Armstrong informed Members that over 50 properties are due to have dropped kerbs and related fencing work carried out at Netley View Estate. Other fencing work is also being carried out as part of the environmental improvements. All NFDC tenanted properties have been informed. All tenants who agree to have works carried out will sign to accept responsibility for the fences.

Mr Armstrong received a grant request from the Handy Trust to assist with costs associated with the Skate Board Competition in August.

Mr Armstrong attended his first Planning Committee meeting on 10 June 2015.

Daniel Poole advised Members that the first meeting of the Environment Overview and Scrutiny Panel is being held on 11 June 2015. Mr Poole has attended extensive training and induction sessions at NFDC relating to the roles and responsibilities of being a District Councillor.

James Binns was unable to attend the meeting but submitted a written report. Mr Binns advised that he is settling into his Cabinet role and is encouraged by the level of support and encouragement from his department and wider partners in the community.

Mr Binns reported that NFDC is currently running cooking classes for men aged 55 and over who are either widowed or carers for disabled partners as reports and studies have indicated that men from this generation have rarely cooked for themselves leading to increased rates of malnutrition in older men. The classes are free, run mainly by trained volunteers and last 6 – 8 weeks.

Mr Binns is trying to encourage the County's Tooth Bus, which promotes dental hygiene, to visit the area as part of its pilot scheme. Proposed locations within the Parish are the car park adjacent to Hythe Library, St. Anne's at Butts Ash and St. Andrew's car park in Dibden Purlieu.

Bill Andrews was unable to attend the meeting but submitted a written report. Mr Andrews has attended several training and induction sessions at NFDC.

Mr Andrews sits on the Corporate Overview and Scrutiny Panel as well as the Audit Panel. He has dealt with a request from a local business to investigate the terms of a sub-lease which is now in the hands of NFDC's legal department.

Mr Andrews circulated closure details relating to Claypits Lane via the Clerk to the Council. He has received notification of several Planning Applications within the Ward and is available for consultation.

Mr Andrews reported that the first NFDC Business Expo was well attended and was an unqualified success.

42/15 **REPORTS FROM MEMBERS ON OUTSIDE BODIES**

Maureen McLean reported that the recent open day by Dibden Allotments Fund was well attended and enjoyed by all. It provided good networking opportunities and attendees enjoyed a talk by a member of New Forest Nightstop.

Eric Davey reported from the Hythe and Dibden Woodland and Waterside Group which meets on the first Sunday of each month to carry out field activities; brush clearance, path and board walk laying and local flora and fauna work. The group also carries out work with schools.

Mr Davey joined the group on Sunday 6 June to get a feel of its operations. Currently the group is looking at increasing the number of nesting boxes at the Shore Road site to encourage bats and owls. A voluntary bird ringer has been seconded to conduct a survey over the year to monitor the effectiveness of boxes and how to encourage other species into the area.

Mr Davey reported that the group experiences litter problems as a result of organisations using the Shore Road site for and in the past have collected as many as a dozen sacks of rubbish after specific events. The Deputy Clerk agreed to discuss the matter further with Mr Davey.

43/15 **QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS AND REPRESENTATIVES ON OUTSIDE BODIES ARISING FROM THEIR REPORTS**

Malcolm Wade asked Daniel Poole whether the cooking lessons provided by NFDC were free at the point of delivery. Mr Poole replied that he was not sure but would find out.

Mr Wade asked Peter Armstrong if the dropped kerbs were being installed outside local authority homes and not private dwellings. Mr Armstrong responded that they were.

Peter Armstrong asked Philip Fawkes why he did not receive an email regarding proposed road repairs within the Furzedown area. Mr Armstrong was informed that emails were only sent to the relevant Ward Councillors.

Mr Armstrong asked Malcolm Wade which wards within the Waterside area have high levels of deprivation. Mr Wade responded that the areas are Netley View and Fawley.

44/15 **QUESTIONS UNDER STANDING ORDERS 25 AND 26**

Maureen McLean asked if the Chairman remembered being informed of the High Sheriff's Award presented to the Handy Trust. Mrs McLean passed the award around for Members to see. The Chairman stated that he did remember.

Mrs McLean asked the Clerk to the Council if a letter of appreciation had been sent to the Handy Trust. The Clerk responded that she would find out.

45/15 **PLANNING COMMITTEE**

Consideration was given to the Minutes of the Planning Committee held on 29 May 2015.

RESOLVED

That the Minutes of the Planning Committee held on 29 May 2015 be received and adopted.

46/15 **NEIGHBOURHOOD PLANNING**

The Chairman of the Planning Committee gave Members an overview of Neighbourhood Planning and its benefits including the importance of its legal standing.

Members considered the matter.

RESOLVED that

- a) The Clerk investigates the process and resources required (staff and financial) and bring a report back to Council.
- b) The Parish area is defined as the Parish Council boundary.

47/15 **TERMS AND CONDITIONS FOR BOOKINGS**

Members considered the revised Terms and Conditions for the Parish Hall.

RESOLVED

That the revised Terms and Conditions for the Parish Hall be agreed.

48/15 **ROMAN ROAD SOUTH**

Members considered proposed traffic calming measures to install speed humps along Roman Road South. The Committee expressed

the view that whilst it supports road safety, an alternative scheme would be preferred.

RESOLVED

That the views of the Members are submitted to the District Council by the Deputy Clerk.

49/15 POLICIES

Consideration was given to reviewed policies.

RESOLVED that

- a) the No Smoking and No Vaping Policy be agreed
- b) the Alcohol and Drugs Policy be agreed
- c) the Control of Hand & Arm Vibration Policy be agreed
- d) the Lone Working Policy be agreed
- e) the Play Areas Policy be agreed
- f) the Gritting and Salting Policy be agreed
- g) the Flexi Time Policy be agreed

RESOLVED that

- h) the Social Media Policy is reconsidered in relation to Members' social media and referred to the Council for consideration at a later date.
- i) the Provision of Sandbags Policy is reconsidered and referred to the Council for consideration at a later date.

50/15 NATIONAL PARK PARISH MEMBER ELECTIONS

Members considered the nominations for the National Park Authority. The Chairman considered the matter to be prejudicial and having left the meeting, took no part in the discussion or vote. The item was chaired by Mrs Maureen McLean, Vice Chairman.

RESOLVED

That Mr Christopher John Harrison be nominated to represent the Parish Council for the National Park Authority.

51/15 EXTERNAL BODIES

Consideration was given to the provision of a Parish Council representative to the Hythe Hospital Stakeholder Group and CCG.

RESOLVED that

- a) The CCG and Hythe Hospital Stakeholder Group are adopted as external bodies by this Council.
- b) Maureen McLean continues as the Parish Council representative for the CCG.
- c) Chris Harrison is appointed as the Parish Council representative for the Hythe Hospital Stakeholder Group.

52/15 **BUSINESS CARDS**

The Clerk reported that the provision of professional business cards to Members would cost in the region of £15 per 250 per Member.

RESOLVED

That the provision of business cards, to include Members' photos, be agreed.

53/15 **ELECTORAL REVIEW OF HAMPSHIRE**

The Clerk to the Council provided information to Members relating to the electoral review of Hampshire.

RESOLVED

That a Task and Finish Working Party be set up to draft a response for the Council to consider. Members to be Cllr. M Bovey, Cllr. J Fowler, Cllr. M Wade.

54/15 **FINANCE 2015 - 2016**

Consideration was given to the Bank Reconciliation of May 2015 and Schedule of Payments for the period 8 May 2015 to 4 June 2015.

RESOLVED that

- a) The Bank Reconciliation for May 2015 be approved.
- b) Accounts as detailed totalling £58,435.83 be approved and paid.

55/15 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED

That the press and public be excluded from the meeting for the following item of business on the

grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12 of the Local Government Act 1972.

56/15 **REVITALHYTHE**

The Deputy Clerk updated Members on the above project.

RESOLVED

That the recommendations presented in the restricted report at the meeting be agreed.

The meeting closed at 8.59 p.m.

Chairman

Date

mncou195