

HYTHE AND DIBDEN PARISH COUNCIL

Minutes of the Meeting of the
Hythe and Dibden Parish Council
Held at The Grove, 25 St. John's Street, Hythe
On Wednesday 9 May 2012 at 8 pm

Members: *Mrs M Robinson (Chairman) – in the Chair

*Mr J Binns	*Mrs M Robinson
*Mr B Dash	*Mr M Short
*Mr R Guy	*Mrs B Smith
*Mr C Harrison	*Mr A Wade
*Mrs M McLean	*Mr M Wade
*Mr G Parkes	*Mr S Wade

* Indicates attendance
o Indicates apologies for absence

In attendance: Mr D J Shimpe (Clerk to the Council)
Mr S Spencer (Deputy Clerk to the Council)
Mr M Kendall (Maintenance and Facilities Supervisor)
Mrs J. Bevis (Administration Assistant)
PCSO Dan Carlin

Also present: oMr M Harris (New Forest District Councillor)
oMrs A McEvoy (Hampshire County Councillor)
1 Member of the Public

1/12 **To elect the Chairman of the Council for the ensuing year**

RESOLVED

That Mrs M Robinson be elected as Chairman of the Council for the forthcoming Council year.

2/12 **To receive the Chairman's Declaration of Office**

Mrs Robinson signed her Declaration of Acceptance of Office and took the Chair.

3/12 **To elect the Vice Chairman of the Council for the ensuing year**

RESOLVED

That Mrs B Smith be elected Vice Chairman for the forthcoming Council year.

4/12 **Declarations of Interest**

There were no declarations of interest.

5/12 **To appoint the following Committees**

(a) **Planning**

RESOLVED

That the following be appointed to the Planning Committee for the forthcoming Council year:-

Mr J Binns
Mr R Guy
Mr G Parkes
Mr M Short

Mr D Smith	
Mr A Wade	
Mr M Wade	
Mrs M Robinson	ex officio
Mrs B Smith	ex officio

(b) Personnel

RESOLVED

That the following be appointed to the Personnel Committee for the forthcoming Council year:-

Mr B Dash	
Mrs M McLean	
Mr D Smith	
Mr M Wade	
Mrs M Robinson	ex officio
Mrs B Smith	ex officio

6/12 Minutes

Consideration was given to the Minutes of the Meeting of the Council held on 11 April 2012.

RESOLVED

That the Minutes of the Council held on 11 April 2012 be signed by the Chairman as correct.

7/12 Public ForumCommunity Safety Update

The Chairman welcomed PCSO Dan Carlin who updated the Council on the local activities of the police. He advised that they had had a campaign to reduce speed using speed guns with good results. The police were now making efforts to be seen and approachable by being out on their cycles and out in the evenings. A cannabis factory had been discovered in Netley View with a result of 2 people being arrested. Crime figures were down from last year's statistics. He reiterated that Hythe and Dibden was a low crime area.

Mrs Smith commented that the general public needed to know that people do get caught for unacceptable behaviour and are being dealt with through the courts.

The Police are using different ways of informing people. The chairman commented that she follows the activities of the police by using Twitter.

Road surface at Watermans Lane

It was reported that the road surface at Watermans Lane was badly need of repair. Brian Dash informed the members that he would report it to Project Restore at Hampshire County Council.

8/12 Chairman's Announcements

The Chairman advised members that the Community Safety Messaging System had won a prize and that she would be attending the presentation with Helen Owers and Norman Bareham on 27 June 2012.

9/12 Reports of the County Councillors on County Council matters concerning the Parish

Brian Dash reported that the back office of the Police and Fire authority would be integrated with Hampshire County Council. The County Council was to market its services in line with West Sussex and Dorset. He said the working practices in County Councils are changing. He also reported that HCC would be considering a motion to revert back to committee system.

10/12 Reports of District Councillors on District Council matters concerning the Parish

James Binns reported that District Council are to consider the same i.e. revert from cabinet and leadership to committees.

Mr Binns reported that Netley View were planning a tea party with live music and other celebrations to commemorate the Diamond Jubilee on 2nd June 2012.

It was reported that Oak Road residents were requesting a path and measures to stop flooding.

Malcolm Wade reported on a planning meeting held at New Forest District where the Biomass Plant was discussed. The main concerns were of the air quality management as it would be near to the incinerator at Marchwood and the water being injected into Southampton Water. English Nature had their concerns. Chris Elliott of New Forest District Council commented that although the District Council would be objecting they could not take a lead due to the volume of work and resources needed. It would mean that the Parish Council would have to work closely together and be very much on their own.

Chris Harrison reported that the Standards Committee as we knew it had gone and there would be no Parish, Town or individual involvement. Initially a complaint about a member would be considered by the Chief Executive, Monitoring Officer and the independent member.

The District Council has to devise a scheme to make a 10% saving on Council tax benefits with pensioners and vulnerable groups being protected.

Maureen McLean reported that the District Council is going to expand its renting of private properties which would bring in £300,000 a year.

11/12 Reports of Representatives on Outside Bodies

Stan Wade reported that he had used his £500 grant to support computer training for the elderly. Age Concern had a new shop in Dibden Purlieu which was a great success.

Graham Parkes reported that a small party from the Twinning Association were going to France at the end of the month. The Council send their best wishes.

Maureen McLean reported that Dibden Allotment Fund had a new project in conjunction with Age Concern of replacing old slippers with new ones.

12/12 Questions to District and County Councillors and Representatives on Outside Bodies arising from their reports

Brenda Smith suggested that if New Forest District Council were unable to take a lead with regard to the biomass, could the National Park Association be considered? It is an environmental threat to the New Forest.

James Binns enquired after the old shop which Age Concern occupied. It was not decided yet as it could be used as offices or the shop next door would like to expand his business.

13/12 Questions under Standing Orders 25 and 26

Alex Wade asked the Chairman if she was aware that on 3 July 2012 there would be 7 cruise ships docked in Southampton. It was reported that District Council will be looking at services along the Waterside to cope with the influx of visitors for this event and the Cunard event on 5 June 2012.

14/12 Reports of Committees

(a) Planning Committee – 11 April 2012

Consideration was given to the Minutes of the Planning Committee held on 11 April 2012.

RESOLVED

That the Minutes of the Planning Committee held on 11 April 2012 be received and adopted.

15/12 To appoint members of the Working Groups

Consideration was given to the membership of Working Groups.

RESOLVED

That membership of Working Groups be agreed as follows:-

Young Persons Involvement Strategy Group

1. Malcolm Wade
2. David Smith
3. Maureen McLean
4. Alex Wade
5. James Binns

Play Equipment Working Group

1. Maureen Mclean
2. Mike Short
3. Chris Harrison
4. Graham Parkes
5. Malcolm Wade

Parish Design Statement Group

1. Graham Parkes
2. David Smith
3. Brian Dash

Internal Audit Review Working Group

1. Chair of the Council
2. Brian Dash
3. Maureen McLean
4. Alex Wade

16/12 To appoint representatives to serve on Outside Bodies

Consideration was given to the appointment of representatives to serve on Outside Bodies.

RESOLVED

That, subject to the above, the following representatives be appointed to Outside Bodies:-

1. **Age Concern (New Forest East)**
Mr C Harrison
2. **Butts Ash Community Association**
Mr D Smith
3. **Dibden Allotments Fund**
Mr C Harrison from July 2009
Mrs R Dash from July 2009
Mrs Maureen McLean from July 2011
4. **Friends of Forest Front**
Mr J Bennett
5. **Hampshire Association of Local Councils**
Chair or Vice Chairman of Council or nominated substitute
6. **Hythe and Dibden Twinning Association**
Mr A Wade

7. **Hythe and Dibden Woodland and Waterside Group**
Mr D Smith
8. **Hythe Youth Club Management Committee**
Mr A Wade
9. **Local Representatives for Transport Liaison/Hythe Ferry User Group**
Mr R Guy
Mr A Wade
10. **New Forest Sports Council**
Mrs B Smith
11. **New Forest Consultative Panel**
Mr S Wade
12. **New Forest District Council Environmental Protection Liaison Committee**
~~Mr A Wade~~ *Mr R. Smith*
Mr R Guy
13. **St Andrew's Centre Management Committee**
Mr R Guy
14. **The HANDY Trust**
Mr. M. S. Wade 3 year appointment ends 30 November 2014
Mrs M. McLean 3 year appointment ends 30 November 2014
15. **Waterside Heritage**
Mr J Bennett
16. **Waterside Joint Councils Group**
Chairman or Vice Chairman of the Council
Chairman of the Planning Committee
17. **Waterside Youth Steering Group**
Mr A Wade
Mrs M McLean
Mrs M Robinson
Mr M Wade
18. **Association of New Forest Local Councils**
Mr M Wade
or Chairman or Vice Chairman
19. **Standards**
Mr M Short

18/12 **Review of Standing Orders and Financial Regulations**

Consideration was given to the update and amendments to Standing Orders and Financial Regulations.

RESOLVED

That the Standing Orders and Financial Regulations be adopted.

19/12 Outturn Financial Position 2011/12

Consideration was given to the Outturn Financial Position 2011/12.

RESOLVED

That the anticipated Outturn Financial Position 2011/12 be noted and the suggested allocation of additional balances be adopted.

20/12 Internal Audit Report (Final) 2011/2012

The Clerk reported on the Internal Audit Report explaining that it was now necessary to record all assets at their base value and to stay at that value for future reports.

RESOLVED

That the Internal Audit Report be noted and the response be agreed and adopted.

21/12 Final Accounts and Annual Return Year Ending 31 March 2012

The Council considered the Final Accounts and Annual Return year ending 31 March 2012 and the Annual Governance Statement.

(a) Accounts and Annual Return

Consideration was given to the accounts and annual return for the year ended 31 March 2012.

RESOLVED

That the accounts and annual report for the year ended 31 March 2012 be approved.

(b) Statement of Assurance (Annual Governance Statement)

Consideration was given to the Statement of Assurance which forms part of the Annual Return.

RESOLVED

That the Statement of Assurance be approved.

22/12 Acceptance of Tender – external Decoration and Repairs – The Grove

Members considered the tenders for the external decoration and repairs of The Grove.

RESOLVED

That the quotation from T.J.M.Groundwork and Building Contractors Ltd be accepted in the sum of £22,462.00.

23/12 Diamonds of The New Forest

Members felt it was impossible to choose just one diamond in the parish as there were so many and it would be unfair and unjust to just pick one. It was decided to choose Stan Wade as a representative of all the diamonds in the Community and although a District Councillor, he is a long serving member of the Parish Council and had championed the CAB, Age Concern and the beginning of the Community Centre amongst many other great achievements.

RESOLVED

That Stan Wade be the nominee to attend the event.

24/12 Accounts for Payment

The Clerk submitted a schedule of accounts for payment together with a supplementary list.

RESOLVED

That accounts as detailed in Vouchers inclusive, totalling £61786.24,
be approved and paid.

The meeting closed at 9.20 pm.

Chairman

Date

mncou154

13th Jun 2012