

Minutes of the Meeting of Hythe and Dibden Parish Council

**Held at The Grove, 25 St Johns Street, Hythe on Thursday 14 May, 2015
at 6.00pm**

Meeting opened by Mrs B Smith in the chair. Chair passed to Cllr C Harrison following election.

p Cllr C Harrison (Chairman)
p Cllr Mrs M McLean (Vice Chairman)

Councillors:

p P Armstrong
p J Binns
p M Bovey
p E Davey
p Mrs J Fowler
p T Johnson

Councillors:

p G Parkes
p D Poole
p M Short
p A Wade
p M Wade

p = present

In Attendance

Cllr Mrs K Crisell (NFDC) and 7 members of the public

Officers in attendance

Mrs S Bennett (Clerk to the Council)
Mr S Spencer (Deputy Clerk to the Council)
Mrs B Edwards (Minute Clerk)

01/15 ELECTION OF CHAIRMAN

RESOLVED

That Mr C Harrison be elected as Chairman of the Council for the forthcoming Council year.

02/15 DECLARATION OF OFFICE

Mr C Harrison signed his Declaration of Acceptance of Office and took the Chair.

Mr Harrison began by thanking Mrs Smith for her hard work over the previous years as a Parish Councillor and presented Mrs Smith with a bouquet of flowers.

03/15 **ELECTION OF VICE CHAIRMAN**

RESOLVED

That Mrs M Mclean be elected Vice Chairman for the forthcoming Council year.

04/15 **DECLARATIONS OF INTEREST**

Mr P Armstrong declared an interest in item number 16/15 as he is the Chairman of Butts Ash Community Association.

Mr E Davey declared an interest in item number 14/15 as he is a neighbour of the property discussed in application number 15/10244.

05/15 **COMMITTEE APPOINTMENTS**

(a) Planning

RESOLVED

That the following be appointed to the Planning Committee for the forthcoming Council year:-

Mr M Bovey	
Mr E Davey	
Mrs J Fowler	
Mr C Harrison	ex officio
Mr T Johnson	
Mrs M McLean	ex officio
Mr G Parkes	
Mr M Short	
Mr A Wade	

(b) Personnel

RESOLVED

That the following be appointed to the Personnel Committee for the forthcoming Council year:-

Mr E Davey	
Mr C Harrison	ex officio
Mr T Johnson	
Mrs M McLean	ex officio
Mr M Short	
Mr M Wade	

06/15 MINUTES

Consideration was given to the Minutes of the Meeting of the Council held on 8 April 2015.

RESOLVED

That the Minutes of the Council held on 8 April 2015 be signed by the Chairman as correct.

07/15 PUBLIC FORUM

Mr T Wheeler expressed his satisfaction regarding the road improvements carried out at Watermans Lane under Operation Resilience. Mr Wheeler enquired as to the cost involved of the work undertaken. The matter was referred to Cllr. M Wade who will make enquiries and report back at the next meeting. Mr Wheeler also asked about the position regarding the Hythe Hospital project and whether the provision of housing would leave enough room for hospital car parks. Cllr. M McLean informed Mr Wheeler that she would be attending a meeting on 15 May 2015 and would respond to his queries afterwards.

Mr B Uglow voiced concerns regarding driving speeds, particularly along Shore Road and queried whether a 20 mph limit could be introduced throughout the village. Cllr. M Wade responded that Hampshire County Council (HCC) will be reviewing the success of the current limits, with a view to extending the scope of the speed limits, particularly in residential areas. Cllr. Wade requested that he be notified of specific road requests to be added to the list.

The Clerk to the Council agreed to investigate the installation of Speed Indicator Devices with New Forest District Council.

08/15 CHAIRMAN'S ANNOUNCEMENTS

The Chairman requested views on the introduction of photo ID Cards for Parish Council staff and Councillors. Members agreed this would be a professional approach and welcomed such provision.

The Chairman informed Members that training is being made available for new Parish Councillors at Marchwood Parish Council, Village Hall, Marchwood on Monday 1 June 2015 at 7.30 p.m.

09/15 REPORTS FROM COUNTY COUNCILLORS

Malcolm Wade reported that on 30 March 2015 the County Council's Cabinet considered and agreed reports relating to the Further Electoral Review of Hampshire County Council by the Boundary Commission which result in an exceptional and significant rescheduling of the Council's Calendar of Meetings.

10/15 REPORTS FROM DISTRICT COUNCILLORS

James Binns informed Members that he has been appointed Portfolio holder for Health and Leisure at New Forest District Council (NFDC).

Peter Armstrong reported from the Netley View Action Group. Fences for tenanted properties are being replaced over the next three months and the work is now being undertaken by NFDC and not an appointed contractor. He has been appointed to the Environment Overview and Scrutiny Panel

Daniel Poole advised Members that he sits on the Environment and Scrutiny Panel.

Alex Wade advised that, following his election as a District Councillor, he is not yet sure which panel he will be sitting on.

Maureen McLean updated Members concerning the Child Poverty, Nightstop and Armed Forces Covenant Task and Finish Groups.

Chris Harrison reported that the Task and Finish Group that was dealing with the delays to the refurbishment of the swimming pool at Applemore Leisure Centre had agreed that local Councillors should have been kept more informed.

Kate Crisell requested information from Councillors regarding the former Racal site and the Forest Lodge Farm site prior to attending meetings about both sites.

11/15 REPORTS FROM MEMBERS ON OUTSIDE BODIES

There was nothing to report.

12/15 QUESTIONS TO DISTRICT AND COUNTY COUNCILLORS AND REPRESENTATIVES ON OUTSIDE BODIES ARISING FROM THEIR REPORTS

Malcolm Wade asked James Binns, given the £793,000 budget deficit for 2105/16 rising to £1.6 million in 2017/18, what action NFDC proposes to take to mitigate the impact. James Binns responded that he would make enquiries.

13/15 QUESTIONS UNDER STANDING ORDERS 25 AND 26

Maureen McLean asked if the Chairman was aware that Candy Huxham from the Handy Trust was being presented with the High Sherriff's award at a ceremony at Winchester on 22 May 2015. The Chairman responded that he was aware.

Malcolm Wade asked the Chairman if he would send letters of appreciation to those Councillors who had either stood down or had not been re-elected to thank them for their years of service to the community. The Chairman confirmed that this would be done.

Peter Armstrong asked the Chairman whether Hythe and Dibden Parish Council had any safeguards in place to ensure that all charities supported by the Council are a-political and independent. The Clerk to the Council responded on behalf of the Chairman and informed Mr Armstrong that an audit trail is in place for the Trusts and all Trustee meetings are minuted.

14/15 **PLANNING COMMITTEE**

Consideration was given to the Minutes of the Planning Committee held on 8 April 2015 and 27 April 2015.

RESOLVED that

- a) the Minutes of the Planning Committee held on 8 April 2015 be received and adopted.
- b) the Minutes of the Planning Committee held on 27 April 2015 be received and adopted.

15/15 **WORKING GROUPS**

Consideration was given to the membership of Working Groups.

RESOLVED

That membership of Working Groups be agreed as follows:-

Open Spaces and Play Equipment

1. Peter Armstrong
2. Martin Bovey
3. Jo Fowler
4. Chris Harrison
5. Maureen McLean
6. Mike Short

Young Persons Working Group

It was resolved that this group be removed as it no longer meets and youth matters are picked up at the Waterside Youth Steering Group.

Internal Audit Review Working Group

1. James Binns
2. Chris Harrison
3. Malcolm Wade

Grant Aid Working Group

1. Martin Bovey
2. Chris Harrison
3. Daniel Poole

16/15 **OUTSIDE BODIES**

Consideration was given to the appointment of representatives to serve on Outside Bodies.

RESOLVED

That the following representatives be appointed to Outside Bodies:-

1. Age Concern (New Forest East)

Mr T Johnson

2. Butts Ash Community Association

Mr M Short

3. Dibden Allotments Fund

Mr C Harrison ends June 2017

Mrs R Dash ends June 2017

Mrs Maureen McLean ends June 2015

4. Friends of Forest Front

Mr P Armstrong

5. Hampshire Association of Local Councils

Chair or Vice Chairman of Council or nominated substitute

6. Hythe and Dibden Twinning Association

Mr J Binns

Mr C Harrison

7. Hythe and Dibden Woodland and Waterside Group

Mr E Davey

8. Hythe Youth Club Management Committee

Mr A Wade

9. Local Representatives for Transport Liaison/Hythe Ferry User Group

Mr G Parkes
Mr D Poole

10. New Forest Sports Council

Mr T Johnson

11. New Forest Consultative Panel

Mr T Johnson

12. New Forest District Council Environmental Protection Liaison Committee

Mr M Bovey
Mrs J Fowler

13. St Andrew's Centre Management Committee

Mr P Armstrong

14. The HANDY Trust

Mr. M. S. Wade 3 year appointment ends 30
November 2017

Mrs M. McLean 3 year appointment ends 30
November 2017

15. Waterside Heritage

Mr M Short

16. Waterside Joint Councils Group

Chairman or Vice Chairman of the Council
Chairman of the Planning Committee

17. Waterside Youth Steering Group

Mr J Binns
Mrs M McLean
Mr A Wade
Mr M Wade

18. Association of New Forest Local Councils

Chairman or Vice Chairman

17/15 FINANCE 2014 - 2015

1. Consideration was given to the update and amendments to Financial Regulations.

RESOLVED

- a) That the Financial Regulations as presented be adopted.

2. The Clerk presented the Final Accounts, Annual Return for the Year Ending 31 March 2015 and the Financial Outturn.

RESOLVED

- a) That the Accounts and Annual Return for the year ended 31 March 2015 be approved.
- b) That the recommendations as presented in the Outturn Financial Position 2014/15 be adopted.

3. The Clerk reported on the Internal Audit Report and advised that no recommendations had been made.

RESOLVED

- c) That the Internal Audit Report be noted.

4. Consideration was given to the precept and Council Tax Support Grant.

RESOLVED

- d) That a precept of £593,112 with a Council Tax Support Grant of £24,229 be confirmed.

18/15 FINANCE 2015 - 2016

Consideration was given to the Bank Reconciliation of April 2015 and Schedule of Payments for the Period 9 April 2015 to 9 May 2015.

RESOLVED THAT

- a) The Bank Reconciliation for April 2015 be approved.
- b) That accounts as detailed totalling £55,493.11 be approved and paid.

19/14 **LAND GIFT – CUSSENS DAY CENTRE**

Consideration was given to a report detailing a proposed land gift by NFDC to Hythe and Dibden Parish Council at the site of the former Cussens Day Centre.

RESOLVED THAT

- a) The Parish Council agrees to the gift of land on condition that New Forest District Council makes good the area of land being transferred using good quality top soil and grass seed.
- b) New Forest District Council move the existing fence line to incorporate the additional area into Langdown Lawn Open Space.

The meeting closed at 7.20 pm.

Chairman

Date

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