

HYTHE AND DIBDEN PARISH COUNCIL

Minutes of the Meeting of the
General Purposes and Finance Committee
held at The Grove, 25 St John's Street, Hythe
on Monday, 17 October 2005 at 8 pm.

Members: *Mr M Short (Chairman of the Council) – in the Chair

*Mr G Dawson	*Mrs B Smith
*Mr C Harrison	*Mr D Smith
oMr R Podesta	oMr M S Wade
*Mrs M Robinson	*Mr S S Wade

* Indicates attendance
o Indicates apologies for absence

In attendance: Mr D J Shimpe (Clerk to the Council)
Mrs C Patterson (Minute Clerk)

Also present: Mr G Parkes
1 Member of the Public

235/05 **Minutes**

The Minutes of the Meeting of the Committee held on 19 September 2005, having been circulated, were taken as read and signed by the Chairman.

236/05 **Declarations of Interest**

There were no declarations of interest.

237/05 **Public Participation Period**

There were no members of the public present at this time.

238/05 **Accounts for Payment**

The Clerk submitted a Schedule of Accounts for payment, together with a supplementary list.

1. Voucher 1690

A Member asked whether the repairs to the Rota-rider were covered by insurance.

The Clerk advised that the repairs were needed due to general wear and tear.

2. General

RESOLVED

That accounts as detailed in Vouchers 1664-1698 inclusive, totalling £17,657.93, be approved and paid.

239/05 **Review of Standing Orders and Financial Regulations**

Consideration was given to the regular review of Standing Orders and Financial Regulations.

(a) Standing Orders

RECOMMENDED

That the proposed changes be adopted, these being –

Para. No. Proposed Change

1 Meeting time changed to 8.00 pm

- 3 The word “normally” added as it may be necessary at sometime to hold a meeting in August.
- 12.1 Incorrect paragraph number shown. Updated to correct number.
- 15 Amended to reflect changes to order of business to allow questions to representatives on outside bodies. Paragraphs renumbered.
- 17 Updated to reflect revised paragraph number.
- 53.3 Updated to take out reference to previous committee size.
- 60.1 Duplicate paragraph deleted.
- 60.2 Renumbered following deletion of 60.1
- 73 No changes to text but layout improved spaces added.
- 74.6 Duplicate word removed.
- 75.2 Capital letter added
- 75.3 No change to text space added
- (i) Any Member of the Public attending the Public Forum may submit a written question if they wish.
- (ii) Representatives on Outside Bodies should be encouraged to give reports in writing and in any case at least once a year.

(b) Financial Regulations

RECOMMENDED

That the numbering error be corrected at paragraph 18, and that the Financial Regulations be adopted.

240/05 **RevitalHythe Update**

Members noted the RevitalHythe Update and were pleased to learn that a member of Connexions is keen to become involved and offer a youth perspective.

241/05 **Flag Flying Protocol**

Consideration was given to the adoption of a council policy on when to fly the flag at half mast.

It was felt that a rigid policy would be difficult to apply as every situation is different.

RESOLVED

That the flag should be flown at half mast for a day at the discretion of the Clerk and Chairman of the Council, but will generally be considered when a person has a Parish or affiliated organisation connection.

242/05 **Speed Restriction Working Party – Minutes dated 30 September 2005**

Consideration was given to the Minutes of the Speed Restriction Working Party dated 30 September 2005.

RESOLVED

That the Minutes be noted.

The Meeting closed at 8.30 pm.

Chairman

Date

Mngpf103