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To:

Members of the General Purposes and Finance Committee
and remainder of the Council for information

AGGPF111

5 September 2006

Dear Sir/Madam,

A Meeting of the **General Purposes and Finance Committee will be held at The Grove, 25 St. John's Street, Hythe, on Monday next 11 September 2006, at 8 pm**, when your attendance is requested.

Yours faithfully

Clerk to the Council

AGENDA

1. Apologies for absence.
2. To sign the Minutes of the meeting of the Committee held on 17 July 2006.
3. To note any declaration of interest made by Members in connection with an Agenda item. The nature of the interest must be specified.
4. Public Participation Period.
5. Accounts for Payment.
6. Financial Monitoring – Period ending 30 June 2006.
7. Update on Public Buildings.
 - The Grove
 - Clayfields
 - Parish Hall
 - Workshop
 - Pavilion Shore Road
 -
8. Community Safety Service Update.
9. Community Safety Initiative – Street Lighting.

10. Climate Change and Sustainable Energy Act 2006.
11. Gambling Act 2005.
12. Draft Procurement Strategy.
13. Any other urgent business concerning the committee.
14. Exclusion of Press and Public.
15. Proposed Licence for New Forest District Council to use The Grove as an information office.

HYTHE AND DIBDEN PARISH COUNCIL

GENERAL PURPOSES AND FINANCE COMMITTEE –11 September 2006

AGENDA NOTES

Item 6 Finance Monitoring – Period ending 30 June 2006-08-30

Attached are the financial monitoring figures for the period up to and including the 30 June 2006.

Member's views are requested.

Item 7 Update on Public Buildings

The Grove

Two new, one year, leases have been agreed for rooms 101 and 102 respectively from September 2006.

A new licence has been produced for New Forest District Council's use of the front office. Terms of the licence are considered in the confidential part of the meeting.

Preparation work is underway for the provision of the new toilet on the first floor. It is anticipated that the work will be carried out in December.

Clayfields

A meeting is currently being arranged in September to discuss New Forest District Council's options for the Centre.

Parish Hall

The council applied for and has been awarded £10,000. an "Awards for All" lottery grant towards the cost of providing a new disabled access ramp to the Parish Hall.

Workshop

No major works planned.

Pavilion Shore Road

No major works planned.

Members are asked to note the report.

Item 8 Community Safety Update (ASCO)

It is anticipated that our two dedicated ASCO's will be at the meeting.

Attached Appendix details the statistics in relation to the patrols undertaken by the ASCO's for the month of July and part of August 2006.

The ACSO's, apart from dealing with current trouble spots, will also be carrying out patrols around the Parish as a whole. Copies of the proposed routing are available in the Office.

In addition, as part of the public relations and education process the ACSO's will also be making arrangements to visit community groups, schools and sheltered housing schemes.

Item 9 Community Safety Initiative – Street Lighting

Attached is a letter from Hampshire County Council seeking bids for areas to be included in 2007/08 program. Also attached is a list of areas where improvements have been suggested.

The scheme relies on match funding with Hampshire County Council paying 50% of the cost. Currently the Parish Council has budgetary provision of £2005.

Member's views are requested.

Item 10 Climate Change and Sustainable Energy Act 2006

Attached is a letter from NALC concerning the above, Clause 20 of the Act empowers parish councils to encourage or promote the energy saving measures in their area.

Member's views are requested.

Item 11 Gambling Act 2005

Attached is a letter from New Forest District concerning the above, along with a copy of the proposed "Statement of Principles".

Comments on the document have to be returned by 30 September 2006.

Member's views are requested.

Item 12 Draft Procurement Strategy

Attached is a copy of New Forest District Council's Procurement Strategy. Comments are sought by the end of September 2006.

Member's views are requested.

CONFIDENTIAL

Item 13 Proposed Licence for New Forest District Council to use The Grove as an Information Office

Attached is the proposed copy of the Licence between the Parish Council and New Forest District Council.

The document highlights the proposed changes from the original and is a result of discussions between the District Council's Valuer and the Clerk to the Council.

The main changes are

1. The agreement would run for five years ending on 31 March 2011.
2. The Licence fee would be £6615.00 inclusive of service charges and would be increased by RPI each year. (This figure has been calculated on the actual figures using the area occupied).
3. The use of the interview room and room 106 (first floor) has been removed.
4. The conditions relevant to decoration and repair have been amended to reflect a more practical approach.
5. Our annual contribution towards New Forest District Council providing us with a reception service will be £2958 per annum increasing by RPI on an annual basis.

Members are asked to consider the proposed changes in the Licence Agreement and to agree the Licence document.